

To: Region 3 ExCom  
From: Pat Donohoe, Region 3 Secretary  
Subject: Secretary's Report  
Date: 19 June 2025

#### Key Meeting Information

The online location for the 23 June 2025 Region 3 ExCom Meeting agenda, reports and information is <https://ewh.ieee.org/reg/3/excom/meetings/2025-06/agendas.html>.

The draft minutes of the Region 3 ExCom meeting held on 27 May 2025 are available on-line at <https://ewh.ieee.org/reg/3/excom/meetings/2025-05/excom-minutes.pdf>.

[Report guidelines and submission details](#)

[Report template](#)

Please send any reports to the Region Secretary by 6:00pm EDT on Monday, June 23. The meeting materials will be available on the website by 7:00pm EDT. Any materials received after 6:00pm will be posted after the meeting.

Thank you for your service to IEEE.

Sincerely,

Pat Donohoe  
IEEE Region 3 Secretary  
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