

To: IEEE Region 3 Executive Committee
From: IEEE Region 3 Conference Committee
Date: August 23, 2025
By: Joe Juisai, Region 3 Conference Committee Chair

Activities Since Last Report:

- Conference Committee meetings on 14 July and 11 August
 - Approved new registration tool: Cvent provided by IEEE Conferences, Events & Experiences, replacing RegFox
 - Approved updated SoutheastCon 2027 budget
 - Received SoutheastCon 2028 proposal from Florida West Coast Section
- SoutheastCon 2026 organizing committee meeting – 11 July and 8 August
 - EDAS contract signed – 7 July
 - Final hardware rules published – 16 August
 - IEEE CEE Cvent SOW – in progress
- CaribCon 2026 organizing committee meeting – 13 August
 - CaribCon 2026 TPC meeting – 16 July
 - Concentration bank account opened – 21 August
 - EDAS contract signed – 22 August
 - IEEE CEE Cvent SOW – in progress
- SoutheastCon 2027 organizing committee meeting – 20 July and 16 August
 - Initial hardware rules – 8 August
 - Hotel contract signed – 18 August

Planned Activities:

- Conference Committee meeting on 8 September 2025
 - Review updates to IEEE Conference Operations Manual
 - Update timeline for SoutheastCon 2028 and 2029 evaluation
- SoutheastCon 2026 organizing committee meeting – 12 September 2025
- CaribCon 2026 organizing committee meeting – TBD
- SoutheastCon 2027 organizing committee meeting – 20 September 2025
 - Open CB account – upon R3 approval of budget

Unit Goals and Current Status:

Milestone	Target Completion	% Complete
Complete “Section Conference” playbook	1Q25 2Q25	95%
Complete 2027 selection process	1Q25	Complete
Conduct initial planning session for CaribCon 2026/2027	2Q25	Complete
Conduct 2028/2029 evaluation process	3Q25	10%
Assist OUs with planning and executing “Section Conferences”	3Q25	20%
Complete 5 “Section Conferences” in Region 3	4Q25	15%

Action Items: Approval of IEEE SoutheastCon 2027 updated budget

Discussion Items: None at this time

Respectfully submitted,

Joe Juisai
Chair, Conferences Committee
IEEE Region 3