

To: IEEE Region 3 Executive Committee
From: IEEE Region 3 Operational Audit Committee (OAC)
Date: 25 August 2025
By: Gregg Vaughn

Activities Since Last Report

The OAC has completed the initial operational audits of the Section Support Committee and the Professional Activities Committee. The OAC Committee Chair has distributed the draft version of the audits to the members of the OAC for their review and approval. Once the members have approved, the Chair will send the preliminary audit reports to the chairs of the two committees being examined.

Planned Activities

The process of evaluation will continue as per the schedule.

Month	Who	Activity
February	OAC	OAC Chair notifies Region Committees and activities to be reviewed and requests information from chair of committees being audited.
May	OAC	Chair of committees being audited deliver information to OAC Chair.
August	OAC	OAC Chair delivers the preliminary audit reports to the chairs of the committees being audited.
September	OAC	OAC Chair delivers the final audit report to the Delegate/Director.
September	OAC	The chair of the committees being audited may deliver a report to the Delegate/Director in response to the audit report.
November	Committee Chair	If reviewed by Operational Audit, respond to Final Report at ExCom
November	OAC	Complete and report Operational Audit results to SOSC, ExCom
November	OAC	Final Report on reviewed committees to Delegate/Director & reviewed entity/activity

Unit Goals and Current Status

(1) Perform operational audit of the Professional Activities Committee.

The operational audit is proceeding according to schedule.

(2) Perform operational audit of the Section Support Committee.

The operational audit is proceeding according to schedule.

Action Items

None.

Discussion Items

None.

Appendix