

**To: IEEE Region 3 Executive Committee**  
**From: Section Support Committee**  
**Date: 24 August 2025**  
**By: Kristin Bing**

### **Activities Since Last Report**

- See Appendix: Senior Member Elevation Committee for details on progress and procedures.
- Progress on Region Goals 6 and 9
- Have worked on reaching members who have incorrect contact information
- Identified stumbling blocks for LMAGs
- July 31, Region 3 WIE meeting

### **Planned Activities**

- Upcoming Senior Member (SM) application deadlines: September 20<sup>th</sup> (for 9/27/25 panel meeting) and November 16<sup>th</sup> (for 11/23/25 panel meeting) – See Appendix: Ready to Elevate to Senior Member?
- Four webinars in remainder of calendar year
- Information on IEEE New Initiative Project funding
- In-person senior member roundup in Piedmont section plus one other by end of year
- Updating member benefits page on [kb.ieee.org/r3](http://kb.ieee.org/r3) to reflect recent changes
- Will ensure all LMAGs have enough activities to receive rebates
- August 28, Region 3 WIE meeting: <https://events.vtools.ieee.org/m/486901>
- Working to get ability to send eNotices to all WIE members, not just WIE AGs

### **Unit Goals and Current Status**

- Region 3 has surpassed its Senior Member (SM) elevation goals with **741** elevations, and it's only August!
- Completed all drafts of articles for Student Engagement – Goal 6
- Completed most drafts and second reviews for Micro-volunteering – Goal 9
- Have 34 LMAGs out of 41 sections, 6 LMAG chairs nominated for awards in R3

### **Action Items**

None

### **Discussion Items**

None

### **Appendix**

#### *Ready to Elevate to Senior Member?*

1. Get started at <https://www.ieee.org/membership/senior/senior-requirements>
2. Self-nominate + 3 SM references OR be nominated + 2 SM references. Nominators from the same OU (e.g., Section) receive credit (\$) in their OU for elevation.

*Senior Member Elevation Committee (SMEC)*

**Activity Report – August 14, 2025**

**Prepared by:** Anthony Perales, M.B.A., B.Sc.

**Role:** Senior Member Elevation Co-Coordinator (SMEC) | Region 3 Section Support Committee (SSC)

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*Quarterly Highlights*

*Q3 Senior Member Roundup Planning Meeting – August 7, 2025*

We successfully held our Q3 IEEE R3 Senior Member Roundup Planning Meeting. The 54-minute session addressed:

-  Introduction of the Academic Review Pool — 100% success rate and zero strikes to date.
-  Recognition & rewards program introduced to motivate high-performing nominators.
-  State-specific nominator assignments proposed to balance workloads.
-  PII Safeguards fully implemented with **Dropbox Replay** for secure document handling.
-  Adoption of a continuous intake model with virtual roundups operating year-round:

*“When you're ready to submit your application, we're here to accept and process it.”*

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## 2025 Goals – Status Update

| Goal                                      | Status                                                                                             | Completion Notes                                                                                                  |
|-------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>1. Expand Senior Member Elevations</b> | <br>Achieved      | 452 elevations by June 17 (151% of goal). As of August 14, we are nearing 500, surpassing the 2024 record of 478. |
| <b>2. Improve Data Management</b>         | <br>Achieved      | Tracker improvements completed; Dropbox Replay and shared dashboard implemented.                                  |
| <b>3. Boost Section Engagement</b>        | <br>Achieved      | Continued collaboration with Section Chairs in Atlanta, ENC, Charlotte, Richmond.                                 |
| <b>4. Strengthen Recognition Programs</b> | <br>In Progress | Sub-\$25 awards program proposed; pending approval from the Awards Committee. Target: November 2025.              |



## New Policy: Post-Submission Edits

Following feedback from George Sidders and several reviewers, we've instituted the following:

1. **Final Pre-Deadline Review:** Nominators will review submissions one week before the A&A deadline.
2. **Edit Notification Requirement:** Nominees must inform their nominator if making any edits post-submission, especially to *Significant Performance* sections.
3. **Optional Edit Locking:** Nominators may disable post-submission editing for sensitive/high-risk cases.



A real deferral incident prompted this — an applicant replaced a supported narrative with a vague sentence without informing the nominator, leading to rejection.

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#### *Outreach Summary*

- E-Notices sent in **June, August, and September** to all Region 3 non-Senior Members.
  - Intake is now **continuous**, offering flexibility and improved service delivery.
  - R3 applicants remain the top priority, but we also support overflow from other regions.
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#### *Top Performing Sections:*

- **Atlanta** – 172
  - **Eastern North Carolina** – 138
  - **Charlotte** – 90
  - **FWCS** – 62
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#### *Operations & Coordination*

- Fully integrated **Dropbox Replay** to safeguard PII and manage resumes securely.
  - Live tracker tools enhanced to prevent nomination delays.
  - Monitored and corrected self-nomination issues affecting Reference Provider alignment.
  - **Action taken:** Unauthorized post-submission changes have been flagged and corrected before panel reviews.
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## *Communication & Engagement*

- Quarterly meeting cadence reaffirmed.
- Visibility into reference responsiveness and nominee engagement increased.
- Key initiatives underway:
  - Outreach to Florida West Coast Section, Mississippi, North Carolina Section and Atlanta Section
  - Follow-up with potential **new nominators**.
  - Development of **central SMEC Toolkit** & support site.
  - Launch of an **Orientation Session for new Nominators (September/October TBD)**.
  - Planning next **Virtual SMEC Event** in **October** for November panel prep.