

To: IEEE Region 3 Executive Committee
From: IEEE Region 3 Conference Committee
Date: September 22, 2025
By: Joe Juisai, Region 3 Conference Committee Chair

Activities Since Last Report:

- Conference Committee meetings on 15 September
 - Final SoutheastCon 2025 report pending
 - SoutheastCon 2026 hotel rooms remain as contracted and will look at additional space
 - CaribCon 2026 hotel contract signed
 - SoutheastCon 2027 planning continues
 - Asked committee to review updated conference ops manual
 - New e-mails for IEEE SoutheastCon and R3 Conferences active
 - ieee-southeastcon@ieee.org goes to R3 conference chair and vice chair
 - r3-conferences@ieee.org goes to the entire R3 conference committee
- SoutheastCon 2026 organizing committee meeting – 12 September (172 days to start)
 - TPC – track selection in progress, working with R3 conference committee on EDAS setup
 - Registration build – in progress
 - Registration opens – 1 October
- CaribCon 2026 organizing committee meeting – 10 September (249 days to start)
 - TPC – reviewers selected, working with R3 conferences committee on EDAS setup
 - IEEE CEE Cvent SOW – in progress
- SoutheastCon 2027 organizing committee meeting – 20 September (570 days to start)
 - R3 and Orlando Section seed funding received
 - Awaiting Canaveral and Daytona seed funding
 - SoutheastCon 2027 webpage requested – will need to be updated

Planned Activities:

- Conference Committee meeting on 20 October
 - Finish updates to conference playbook
 - Review updates to IEEE Conference Operations Manual
 - Review of Florida West Coast proposal for IEEE SoutheastCon 2028
- Attending IEEE Cleantech to meet with societies for SoutheastCon and CaribCom Patronage – 1-2 October 2025
- SoutheastCon 2026 organizing committee meeting – 10 October 2025
- CaribCon 2026 organizing committee meeting – TBD
- SoutheastCon 2027 organizing committee meeting – 18 October 2025

Unit Goals and Current Status:

Milestone	Target Completion	% Complete
Complete “Section Conference” playbook	1Q25 2Q25	95%
Complete 2027 selection process	1Q25	Complete
Conduct initial planning session for CaribCon 2026/2027	2Q25	Complete
Conduct 2028/2029 evaluation process	3Q25	25%
Assist OUs with planning and executing “Section Conferences”	3Q25	50%
Complete 5 “Section Conferences” in Region 3	4Q25	15%

Action Items: None at this time

Discussion Items: None at this time

Respectfully submitted,

Joe Juisai
Chair, Conferences Committee
IEEE Region 3