

To: IEEE Region 3 ExCom
From: [R3 Director]
Date: [26 October 2025]
By: [Eric Grigorian]

Items for ExCom Action

- First order of business is congratulations to Jill Gostin and Pat Donohoe in their bid for IEEE President-Elect, and IEEE Region 3 Director-Elect Elect, respectively.
- Next, as of this writing, Jamaica is facing the wrath of Hurricane Melissa as it is now a Category 5 Hurricane. We wish all the members of Jamaica Section and their families and friends to survive the storms. We are closely monitoring the situation and are in contact with IEEE Leadership to see how we can assist once the details of storm damage are assessed.
- Area Chairs to schedule meetings and/or visit to dormant Sections
- Still missing several Conflict of Interest (COI) forms for 2025. If you haven't completed yours, please complete and submit.
- Hope everyone had a successful IEEE Day celebration. Please provide details, including pictures, for the upcoming quarterly newsletter.
- Reminder to all Section Chairs/Treasurers. Once approved by your Section ExCom, please upload your 2026 budget to NGBC.
- I am still getting a few single candidate slate approvals. Please reach out and find new candidates that would like to serve in leadership roles.

Items for ExCom Discussion

- All Sections to plan and hold elections for officers, if they are on 1-year terms, or did not hold elections due to it being off-cycle.
- All Sections need to review officers for Technical Chapters and hold elections for Technical Chapters. Many Technical Chapter officers have exceeded their term in office (per MGA Operations Manual)

Activities Since Last Report

- Supported monthly SOSC and FinCom meetings.
- Worked with CEE for planning of upcoming Jamaica Talent & Technology Summit scheduled for November 12 & 13, 2025 in Kingston.
- Worked with ConfCom, Jamaica Section, and Region 9 on CaribCon 2026 planning.
- Participated in SoutheastCon 2026 planning meeting
- Participated in IEEE CleanTech and Innovation Summit.
- As IEEE Audit Committee Chair, I continued with weekly meetings with IEEE staff on various topics which included legal, risk, and banking.
- Worked with Jamaica Section leadership to PES Chapter in Jamaica. Thanks to Damith and Sharlene, we ended up having enough members to finally establish a PES Chapter in Jamaica.

Planned Activities

- Continue with participation in SOSC, FinCom, ConfCom, 2026 SoutheastCon, 2026 CaribCon, and 2025 Jamaica Talent and Technology Summit meetings.
- Participate in IEEE MGA monthly Director's meeting
- Participate in IEEE-USA monthly Director's meeting.
- Support 2026 Sections Congress meetings.

- Participate in IEEE Board Series meetings.
- Continue supporting IEEE Audit Committee activities.

Committee Goals and Current Status

- Work with N&A Committee and Director-Elect with the identification of potential candidates for various positions. Also, work closely with Director-Elect Dillard in transition of activities in preparation for her leadership term starting on 1/1/2026.
- Continue to work with SOSC, FinCom, ConfComm, and CEE for upcoming R3 events.
- Work with R3 Industry Engagement Committee for potential engagements with companies.
- Work with R3 Treasurer in evaluation and assessment of submitted section budgets
- Work with ConfCom and SoutheastCon 2026 on planning activities.
- Monitor, review, and update identified goals.

Appendix

None.