

EDUCATIONAL ACTIVITIES SUBCOMMITTEE

DATE	November 17, 2025
TO	IEEE R3 ExCom
FROM: Name & Region Position	Damith Wickramanayake – Regional Educational Activities Coordinator Dave Green, SOSC
SUBJECT	Proposed Creation of R3 Educational Activities Subcommittee (of Section Support Committee)

This is a proposal to establish an Educational Activities Subcommittee under the Section Support Committee, similar to the YP Subcommittee. The activities and membership of the subcommittee are given below. The plan is to establish the Subcommittee on January 1, 2026, and include it in the next revision of the Region 3 Operations Manual. The information below has been reviewed by the present and next Chairs of the Section Support Committee and has their support. The proposal has been reviewed and recommended by the Strategic Operations and Support Committee. The Region 3 Budget includes funding for the Educational Activities Coordinator to attend the EAB Section Education Outreach Committee. The group will seek special funding if it needs additional funds in 2026 and will participate in the budget process through SSC in the following years.

Educational Activities Subcommittee

The Region 3 Education Activities Subcommittee will promote Education Activities across Region 3. Region 3 (R3) Educational Activities (EA) Committee is specifically intended to support the educational pursuits of IEEE R3 members above the Student Member Grade and promote pre-college STEM education. A major role is to be a conduit between the IEEE Educational Activities and the Region 3 sections and its members. The committee will provide guidance to Region 3 and its Sections on available tools and programs, will encourage and support the formation of new educational activities across the Region, and will report on educational activities, successes, and issues to the Region Director and the Region ExCom. Written reports, using the standard reporting template, should be submitted to every ExCom and Region Committee, with presentations given at the request of the Region Director. The subcommittee will also support the recognition of R3 members for their contributions to educational activities. The subcommittee will generally meet via teleconference. The subcommittee is encouraged to work with the Communications Committee to integrate their communications (email, social media, web) with other R3 Communications activities to ensure effective communications.

Members

1. The Chair of the Educational Activities Subcommittee shall be appointed by the Region 3 Director with advice from the Region 3 N&A. This person should already be active in educational activities. This person will serve as the R3 Educational Activities Coordinator to EAB and serve as a voting member on the R3 Section Support Committee. As the R3 Educational Activities Coordinator, the chair is a member of the EAB Section Education Outreach Committee and is funded to attend its annual face-to-face meeting. The Chair is encouraged to join all Region 3 ExCom meetings. If

appointed by the Region Director to serve on the Region 3 Committee as a voting member, active participation in Region 3 Committee meetings will be expected.

2. The STEM Coordinator shall be appointed by the Chair of the Educational Activities Subcommittee with the approval of the Region 3 Director. This person should already be active in STEM activities.
3. Professional Activities representative appointed by the PA Chair with the approval of the Region 3 Director to assist in areas of common interest.
4. Up to five members may be appointed by the Chair of the Educational Activities Subcommittee with the approval of the Region 3 Director to provide subcommittee support. Each of these members should be from a separate Region 3 Area. These members will assist in carrying out the subcommittee's mission.

Prepared By:

Damith Wickramanayake, Melody Richardson, Sharlene Brown, and Dave Green

MOTION

Moved that the Educational Activities Subcommittee be established as described for implementation at the start of 2026.