

**To:** IEEE Region 3 Executive Committee or IEEE Region 3 Committee  
**From:** Strategic Operations and Support Committee  
**Date:** 17 November 2025  
**By:** David Green, Chair

### **Activities Since Last Report**

- Met 3 November 2025
- Continued to review the development of position descriptions to aid new appointees and those who must make appointments.
- Discussed reports from mentors
- Worked with the Educational Activities Coordinator to define an SSC subcommittee focused on Educational Activities. Voted to recommend the establishment of the subcommittee to the ExCom.
- Discussed updating the OAC Calendar and invited input for the other calendar entries.

### **Planned Activities**

The next SOSC meeting will be on 1 Dec 2025.

Review the status of the 2025 R3 Goals before the December Planning Committee meeting.

### **Unit Goals and Current Status**

1. Update Region 3 Operations Manual (complete)
2. Document more fully other R3 appointed positions to assist N&A and the incoming Director (version 1 complete)
3. Update R3 Financial Information in coordination with Treasurer/FinCom (on website)
4. Provide mentoring (ongoing)
5. Provide a forum for strategic and operational discussions to support the Director (ongoing)
6. Assist in the establishment of the IEEE Region 3 James H. Graham Cybersecurity Scholarship (complete)

### **Action Items**

Approve the establishment of the Educational Activities Subcommittee as described in a separate document.

### **Discussion Items**

None.

### **Appendix**

The **2025 SOSC mentors** for the various R3 Committees are:

- Awards and Recognition Committee - Gregg Vaughn
- Member Communications Committee - Sonya Dillard
- Conference Committee - Jim Conrad
- Industry Engagement - Vince Socci
- Section Support Committee - Jill Gostin
- Professional Activities Committee - Theresa Brunasso
- Student Activities Committee - Pat Donohoe
- Area Chairs - Sonya Dillard

Please keep the volunteer mentors in the loop and use their corporate memory, connections, and experience. They are there to help each committee be more successful.