

Please go through the instructions as follows to register in the “**IEEE workshop on MEMS, Microfluidics & Microsystems with Hands-on training in Device Simulation and Microfabrication Process**” on 4-6 July, 2013 at IIT Kharagpur.

### **A. Steps for Online Transaction through Online Transfer:**

1. Participant can online transfer the required amount for registration to our SBI bank account by Third Party Transfer (for SBI account holders) or NEFT transfer (for other nationalized bank holders). The bank account details are given below.

Account Name:	IIT KGP A/C IEEE STUDENT B
Account Number:	10224336216
Bank Name:	State Bank of India
Address:	IIT Kharagpur P.O. Kharagpur Technology, Dt. – Paschim Medinipur West Bengal, 721302
Branch:	Kharagpur (00202)
IFS Code:	SBIN0000202

2. Once the transaction is complete, save the transaction completion page in pdf format showing complete summary of the transaction. It will help us to verify your transaction.
3. Now, e-mail the transaction completion page (in pdf format) along with the filled in registration form to:

**ieee.iitkgp.sb@gmail.com**

The subject of the mail should be “**Registration form of IEEE workshop on MMSF**”.

### **B. Steps for Registration through Demand Draft:**

1. Click here to download registration form of IEEE Workshop on MEMS & Microsystems with Hands-on training in Device Simulation and Microfabrication Process.
2. Fill the form with required information about the Participant as well as the **Demand Draft** details.

The demand draft should be drawn in favour of “**IIT KGP A/C IEEE STUDENT B**” payable at **Kharagpur**.

3. Click on the “Print Form” below and save the form in pdf format.
4. Send the soft copy of the form to the following email-id:

**ieee.iitkgp.sb@gmail.com**

The subject of the mail should be **“Registration form of IEEE workshop on MMSF”**.

5. Now take a print out of the form and send it along with the Demand Draft to the following address:

**Debanjan Das**  
**Bio-Mems Lab,**  
**School of Medical Science and Technology,**  
**Vikramshila Complex, IIT Kharagpur**  
**Kharagpur – 721302**  
**West Bengal**

Thanks for your kind cooperation...