**MINUTES of IEEE Student Chapter at Valencia College**

**Meeting date: 28 Feb 2012**

**Call to order:**

The 1st official meeting of the Valencia College IEEE Chapter took place on 5/21/12 in Building 11 Room 106 at the Valencia West campus. The meeting convened at 5PM with Chair President Elsa Hernandez presiding.

**Members in attendance:**

Elsa Hernandez

Michael Acevedo

Ian Wilson

Carlos Justen

Manella Pope

Yamil Tapin

Oneil Anthony

Nathaniel Curtis

Chris Miller

Bladimir Uran

Dr. Hall (Advisor)

Dr. Varma

**Members not in attendance:**

Casey Harrell

Andrew Larcher

Carlos Stanton

Nathan Maurer

Charles Blanchard

Paul Jaramillo

**Topics discussed:**

* + Summer meeting dates
    - * Meetings to be held on the 1st Monday of the month from 5-6PM while school is in session in Building 11 Room 106, unless otherwise stated.
* Elections
  + Until the Fall election timeframe volunteers were recruited to chair the positions of;
    - * + Chair Elsa Hernandez
        + Vice Chair Michael Acevedo
        + Treasurer Manella Pope Yamil Tapin (Co-Treasurer)
        + Secretary Ian Wilson Yamil Tapin (Co-Secretary)
  + Committees
    - Several committees were created with volunteers asked to chair;
      * **Program Committee** responsible for planning and running your Branch's program of activities for the year. A program of meaningful activities (both technical and social) can help increase your membership and participation.
        + Bladimir Uran
        + Chris Miller
        + Oneil Anthony
        + Yamil Tapin
        + Ian Wilson
    - **Publicity Committee** responsible for advertising all Branch activities. This may also involve public relations with other faculties and the general public.
      * + Bladimir Uran
        + Chris Miller
        + Oneil Anthony
        + Yamil Tapin
        + Ian Wilson
    - **Membership Committee** responsible for planning, organizing, and carrying out Branch recruitment. Each member of this committee should have a thorough knowledge of membership benefits, Branch programs, and be able to answer questions such as "Why should I join the IEEE?".
      * + Bladimir Uran
        + Chris Miller
        + Oneil Anthony
        + Yamil Tapin
    - **Finance Committee** responsible for helping the Treasurer plan fundraising activities.
      * + Bladimir Uran
        + Chris Miller
        + Oneil Anthony
        + Yamil Tapin
        + Mannella Pope
    - **Nominating Committee** responsible for setting the election guidelines and dates prior to the annual election of Officers. This committee must ensure that all candidates are Student members in good standing at the time of their declaration, and should pay careful attention to why an individual is running.
      * + Bladimir Uran
        + Yamil Tapin
        + Ian Wilson
  + Possible opportunities to help with the Robot Rocks Community Service project with the Society of Women Engineers.
  + Discussion of other chapters and societies that could be invited to meetings and joining/helping with the IEEE Valencia Chapter.
    - East Campus Audio Eng
    - Robotic Engineering Society
    - UCF student chapter
* Tentative workshop with several speakers from the Society of Women Engineers to happen at the June 4th meeting.
  + This has been scheduled and confirmed that we will have a **resume** workshop.
* IEEE Orlando Chapter meeting to be held on June 12;
  + RSVP to the link on the site link if you would like to attend <http://ewh.ieee.org/r3/orlando/2012/Jun/index.htm#IEEE_Orlando_Section_Executive_Committee_Meeting>
  + Social and Refreshments from 6:30 to 7PM
  + Executive Committee meeting from 7 to 8:30PM
  + Robotics and Automation meeting from 8:30 to 9:30PM