

Switchgear ADSCOM Meeting Agenda

Asheville, NC USA

Thursday, September 25 2014

INTRODUCTIONS AND ATTENDANCE Chairman Paul Sullivan

- Call Meeting to Order **Meeting called to order by Chair 8:05 AM**
- Rosters
- Introductions
- Quorum

AGENDA REVIEW AND APPROVAL Paul Sullivan

Agenda Changes Reviewed

Motion To Approve

- Motion made by Ted Burse
- Seconded by Larry Farr

Unanimous Approval

RECOGNITION Paul Sullivan

THANK YOU to our financial supporters for this meeting!
DNV-GL KEMA, ALSTOM, NEMA, G&W, EATON, SIEMENS,
POWELL, MITSUBISHI, SCHNEIDER ELECTRIC, ABB, PASCOFF
ATLANTIC, CLEVELAND/PRICE, S&C, GE

Chairman advises approximate savings of \$32K this meeting

THANK YOU for the use of your projectors!
ABB, BONNEVILLE POWER ADMINISTRATION, EATON,
HUBBELL POWER SYSTEMS, POWELL INDUSTRIES, SIEMENS
SOUTHERN COMPANY

Chairman advises approximate savings of \$8K per meeting

Introduction

- John Webb – New Meeting Planner, New Position
- Todd Irwin – New Secretary/Treasurer

MINUTES FROM Spring 2014 ADSCOM MEETING Paul Sullivan

- Corrections, comments, approval
 - No changes or corrections noted.
 - Motion to approve.
 - Motion made by Roy Alexander
 - Seconded by Allen Morse
 - Unanimous Approval

SUBCOMMITTEE REQUESTS to ADSCOM

- Education, Recognition & Publications John Webb
New Honorary member – Jim Smith
Need for papers. None to put forward at this time. Submittals are encouraged

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- High Voltage Fuses John Leach
Nothing to Report
- High Voltage Switches Carl Reigart
Jim Huston
Nothing to Report
- High Voltage Circuit Breakers Mauricio Aristizabal
Mike Skidmore, serving in absence of Mauricio Aristizabal
Need more meeting space next meeting – requisition to Paul Sullivan
- Low Voltage Switchgear Devices Allan Morse
Nothing to Report
- Reclosers and Other Distribution Equipment Chris Ambrose
Information Provided on Current Standards activity
- Switchgear Assemblies Doug Edwards
Information Provided on Current Standards activity

STANDARDS COORDINATOR UPDATE

- Standards Report / Actions for ADSCOM Michael Wactor
69 active documents
2 new under development
31 active PARS
There are 38 Switchgear documents scheduled for Administrative Withdrawal on 31 December 2018. 8 of these documents are Amendments, Corrigendum, etc. and will be rolled into the parent document. There are 18 active PARs for this work.
62271-37-013 in comment resolution, PAR extension will be requested, 1 year
C37.11 – Will finish this year
C327.20.2 – one year extension will be requested
C37.66 2 year extension will be requested.
C37.100.2 – in comment resolution – 2 year extension will be requested.

Paul Sullivan - Subcommittee chairs need to be aware of standards status, plan for addressing expiring documents.

Roster Location Check

REGISTRAR REPORT

- Registrar Report Ken Edwards
Total Registration 190
Companions - 12 registered
Luncheon 107
Social 101
Meeting App – cost & usage
-64 downloads
-STANDARD - Free limited to 200 downloads
-PLUS \$1750/year – without tracking
-PREMIUM \$3500/year (pricing option is offered at \$1750/year) can lock down now
-Doug Edwards – motion to stay with free version, review usage and review at future meetings
-Second – Larry Farr
-Unanimous approval

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WEBMASTER REPORT

- **Webmaster Report**Ken Edwards

-Ken Edwards Request to cc webmaster when sending info to secretary

-Per Paul Sullivan– webpage requested should go directly to webmaster – goal for updates within 2 weeks after request.

-meeting minutes go to secretary – Todd Irwin

-Discussion of what to do with approved notes from previous meetings

-committee officers need to review procedure for meeting minutes and provide guidance for future process. How to get updated, finals, approved minutes updated?

MEETING PLANNER REPORT

- **Meeting Planner Report**John Webb

- **Feedback welcomed**

- **Internet connection at hotel inconsistent in some meeting areas**

ADSCOM WORKING GROUP/TASK FORCE REPORTS

- C37.59 Conversion of Power Switchgear Equipment..... Dean Sigmon

PAR is approved

18/19 members

- C37.100.1 Common Requirements for HV Power Switchgear Dave Stone

Presentation will be part of meeting notes

Recommendation for all working groups to adopt Common Requirements

- C37.100.2 Capacitor Switching Common Clauses..... Neil McCord

Thanks to John Webb and Donnie Swing for work to advance

Changes by end of year, ballot early spring before next meeting

- C37.302 Fault Current Limiters..... Mischa Steurer

8 members and guests

Re-ballot by November

- Meeting Planning Working Group Larry Farr

- Future Switchgear Committee Meetings

- Spring 2015 (27 Apr – 30 Apr), Tradewinds, St. Pete Beach, FL USA

- Fall 2015 (20 Sept – 24 Sept), Catamaran Resort Hotel, San Diego, CA USA

- Spring 2016 (25 Apr – 29 Apr), Sonesta Resort, Hilton Head, SC USA

Pittsburgh in process for Fall 2016, Nashville is backup

Spring 2017 – Suggestions welcome

-Ask Larry Farr for meeting specification if willing to pursue new venues for future meetings

OLD BUSINESS

- Organization and Procedures Manual for Switchgear Committee Paul Sullivan

Draft completed. Plan to send Jan/Feb. Vote for adoption in spring meeting 2015

- C37.100 Definitions Paul Sullivan

This standard will expire 2018

Need action to keep definitions in our SG documents.

Motion to dissolve task force and allow individual subcommittees to address in their own documents

-1st Allen Morse

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-2nd John Leach

-Discussion

-Vote: For= 8, Against=1, Abstain=3

Motion from Michael Wactor – Redistribute definition information (Spreadsheet) from Ted Olsen to subcommittees – leave decision to each subcommittee whether to add to individual standards under revision or create a master document for each subcommittee.

- 2nd Dave Stone

- Discussion

- Vote: For=11 , Against=0, Abstain=1

- List will be added to minutes

- Note: Spreadsheet resent to subcommittee chairs Sept. 25.

NEW BUSINESS

- Quorum Verification..... Todd Irwin
Roster has 22 members. Need 11 for Quorum. 15 members are present + 2 by Proxy (HVCB and HVS).
Need to add meeting planner as member
- Main Committee Membership Requirements Paul Sullivan
Reminder of membership requirements for new members
- Meeting Booklet..... Paul Sullivan
Updates needed
Subcommittee chairs should submit errors for correction
- Items to report to Main Switchgear Committee Paul Sullivan
Nothing to report
- ACTION – SC Chairs send updates to Todd Irwin (todd.irwin@ieee.org) by October 10, 2014 for the following items:
 - Subcommittee standards status list
 - Subcommittee meeting minutes and Working Group minutes
- ACTION – SC Chairs send updates to Paul Sullivan (paul.b.sullivan@ieee.org) by October 10, 2014 for the following items:
 - Officer rotation / changes
 - Meeting booklet updates
 - Meeting room requests – Note any rooms that require a certain date/time.
- ACTION – SC Chairs send updates to Ken Edwards (k.s.edwards@ieee.org) by October 10, 2014 for the following items:
 - Subcommittee web page updates
 - List of Working Groups that will be disbanding

ADJOURN

- Adjourn no later than 9:00am.
Adjourned at 9:32AM