

**Minutes of Task Force PC37.30.5 Meeting  
San Diego, CA  
September 23, 2015**

**Greetings and Introductions**

The first meeting of this Task Force was called to order at 10:15 AM on September 23, 2015. See the roster included at the end of this document and the published Fall 2015 IEEE/PES Switchgear Committee Meeting schedule. There were 11 attendees.

**Creation of Membership Roster**

Attendees were asked to indicate their desire to join this task force when signing in on the sign in sheet. 10 individuals indicated their desire to join. Jacob Blake was selected as Task Force Vice-Chair. The chair advised the group present that both the chair and Mr. Blake represent the same entity. The group affirmed that this would be acceptable.

**New Business**

- The Task Force Chair reported that a PAR request for this document had been accepted by the Sponsor which is the Switchgear Committee. It will be reviewed for approval by NESCOM in October
- The chair displayed the first version of the draft which included the list of definitions initially assigned to the HVS Subcommittee
- The chair received volunteers to work on various sections of the document as follows:
  - Draft lines of definitions 277 thru 300 – Bill Hurst
  - Draft lines of definitions 301 thru 325 – Pete Kowalik
  - Draft lines of definitions 326 thru 350 – Kyle Stechschulte
  - Bibliography – James Houston
- PC37.30.5™/D1-Draft Standard for Definitions for AC High-Voltage Air Switches Rated Above 1000 V, will be distributed and posted once updates are made.

**Next Meeting**

The chairman announced that the next Task Force meeting will be held during the week of April 25, 2016 at Hilton Head Island, SC, USA. Date: TBD

**Adjournment**

The meeting adjourned at 11:05 AM on September 23, 2015.

Respectfully submitted,  
Carl D. Reigart  
Task Force Chair  
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Task Force PC37.30.5  
Meeting Roster

San Diego, CA  
September 23, 2015

Name	Affiliation/Sponsor	Member/ Guest	Sign In
Ambrose, Chris	Federal Pacific	G	P
Blake, Jacob	Hubbell Power Systems/USCO	M	P
Dorsey, Glenn	Siemens	M	P
Harless, Ken	Pascor Atlantic	M	P
Hoss, Danny	Southern States, LLC	M	P
Houston, James	Southern Company Services	M	P
Hurst, Bill	Alstom Grid	M	P
Kohler, Thomas	Ameren	M	P
Kowalik, Pete	Cleveland/Price	M	P
Reigart, Carl	Hubbell Power Systems/USCO	M	P
Stechschulte, Kyle	AEP	M	P

M = Member  
G = Guest