

C37.20.9 Working Group
MINUTES OF THE FALL 2018 MEETING
Downtown Kansas City Marriott, Kansas City, MO

The meeting was called to order by Chair, Eldridge Byron at 8:00 on October 17, 2018

Attendance

48 people were in attendance
26 of 46 WG members participated, thus Quorum was met (57%)
22 guests participated

(Note WG is comprised of both Switchgear and Substation committee members)

Membership and attendance status was updated in AMS system.

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- 1) Approval of Meeting Agenda – Approved by consensus
The goal for the meeting was to review the resolution committee dispositions on comments received on the last ballot and provide an update as to the status of the document
 - 2) Patent Slides – No issues were voiced by the meeting attendees
 - 3) Introduction of members and guests – Completed
 - 4) Minutes from the Spring 2018 Orlando, FL meeting were reviewed – Approved by consensus
 - 5) Document Status
 - a) Submitted to RevCom on October 15
 - b) Out for 10-day recirculation ballot with clarifications to the two negative comments on last ballot Rev 4
 - i) Rev 3; erroneous comment resolution dispositions that were distributed has been corrected and one negative ballot has been changed
 - ii) Rev 4; comments were adjusted to reflect problems with Rev 3
 - iii) The two negative ballots from the last recirculation ballot, one was cleared before the meeting as it was procedural while the other was discussed in great detail during the meeting as it related directly to the text of the document. The misunderstandings from the commenter and WG were finally cleared and a tentative agreement was reached.
 - iv) comment related to differences in test requirements for solid insulation was discussed
 - (1) Dave M. made motion to allow negative balloter to propose new text for consideration comment resolution committee review, seconded by Steve M.
 - (2) Motion carried with 22 votes
 - 6) We had a quorum (after pulling members from other meetings)
 - 7) We will be pulling our document off the RevCom agenda to allow time for the present recirculation ballot to complete while in parallel the negative commenter is preparing a draft of proposed text to be submitted for the comment resolution committee to consider.
 - 8) Once proposed new text is accepted and incorporated into the document, it will be submitted for a re-circulation within the balloting group.
 - 9) A PAR extension was issued and submitted to NesCom.
 - 10) Action Items / Schedule
 - a) Chair to present status in Switchgear Assemblies Subcommittee meeting
 - b) Secretary to send text from document under discussion to commentor

11) Meeting adjourned at 9:22.

Reported by:

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Terrance Woodyard
Secretary C37.20.9
E: Mr.Terrance.Woodyard@IEEE.org

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Attendance record and as recorded in the AMS system:

Role	Last Name	First Name	Company
Chair	Byron	Eldridge	Schneider Electric
Vice-Chair	Becker	George	POWER Engineers
Secretary	Woodyard	Terrance	Siemens Industry Inc.
Member	Barnhart	Paul	Underwriters Laboratories
Member	Boyce	Russell	Eaton
Member	Burse	Ted	Powell Industries, Inc
Member	Chiodo	Vincent	HICO
Member	Colesanti	Michael	Google
Member	Di Lillo	Patrick	Consolidated Edison Co. of NY, Inc.
Member	Edwards	Doug	Siemens Industry, Inc.
Member	Flores	Sergio	Schneider Electric Inc. USA
Member	Foster	Robert	Megger
Member	Gohil	Sahadev	AZZ Switchgear Systems
Member	Jung	Wolfgang	Siemens AG
Member	Li	Wangpei	Eaton
Member	Livshitz	Albert	CE Power Solutions
Member	Meiners	Steven	GE
Member	Mitchell	Dave	Dominion Energy
Member	Mulcahy	Tom	Dominion Virginia Power
Member	Neighbours	Terry	ABB Inc.
Member	Olsen	Ted	Retired, formerly with Siemens Industry
Member	Orosz	Miklos	Myers Controlled Power
Member	Sharma	Devki	Entergy
Member	Skidmore	Michael	AEP
Member	Tailor	Chand	Eaton Corporation
Member	Wilkie	William	Eaton
Guest	Armstrong	Brad	Meramec Instrument Transformer Co.
Guest	Beseda	David	S&C Electric Co.
Guest	Bhatt	Gautami	Bechtel OGC
Guest	Brown	Steven	Allen & Hoshall
Guest	Connor	Brad	Xcel Energy
Guest	Di Michele	Federico	CESI S.p.A.
Guest	Door	Jeffrey	The H-J Family of Companies

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Role	Last Name	First Name	Company
Guest	French	Christopher	Eaton Corporation
Guest	Gingrich	Paul	AZZ Switchgear Systems
Guest	Hartzel	Ronald	Eaton Corporation
Guest	Kohler	Thomas	Ameren
Guest	Leccia	Brad	Eaton
Guest	May	Steven	Southern Company Services
Guest	Morse	Charles	Siemens Industry, Inc.
Guest	Owens	John	3M
Guest	Palmer	Justin	ELECTRONSYSTEM MD
Guest	Patel	Pathik	Duke Energy
Guest	Pattison	Mark	H-J Family of Companies
Guest	Ricci	Anthony	FirstEnergy Corp.
Guest	Roberson	Mark	AZZ/Calvert
Guest	Sims	Daniel	Eaton Corp.
Guest	Webb	John	ABB