

**Minutes of IEEE Switchgear Motor Operator Task Force  
Burlington, VT  
April 30, 2019**

**Greetings and Introductions**

The Subcommittee meeting was called to order at 4:15 PM on 30 April 2019. See the roster included at the end of this document. All present requested for membership to the group. All present introduced themselves. Jim Houston presided as chairman in place of Jacob Blake. No essential patent claims were noted.

**Review Project Authorization Request**

- Proposed name of guide is “Electric Motor Operators Applied to High-Voltage Air Switches Rated above 1000 V”
  - Pete Kowalik moved; Dave McMullen second
- Scope
  - Added “service” to last sentence; usual service conditions
  - References should not be dated
  - Strike “evaluation methods”
  - Add “rated” before above 1000V
  - Remove “specifying”
  - Move “testing methods” from last sentence (remove sentence) to first sentence.
  - Wordsmith first sentence: remove “methods” and make construction, application, and testing all “considerations”
- Purpose
  - Make Purpose to read the same as the scope:
  - Pete Kowalik motion, Danny Hoss second
- Need for Project
  - Add “This guide will assist users with the proper specification and application of motor operators and will provide manufacturers with common testing and construction considerations.”
- Stakeholders
  - Change “Switchgear” to “motor operator”
- Short name of group
  - “Air Switch Motor Operator” Working Group
- Approval
  - Dave McMullen motion; Sterling Cochran second

**Next Meeting**

The chairman announced that the next Motor Operator Task Force meeting will be held 9 October 2019 in San Diego, CA.

Respectfully submitted,  
Brett Boles  
Motor Operator Task Force Secretary

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**Meeting Roster**

John Kaminski	Siemens	Member
David McMullen	Georgia Power	Member
Carl Reigart	Hubbell Power Systems	Member
Danny Hoss	Southern States	Member
Pete Kowalik	Cleveland/Price	Member
Chuck Cleveland	Cleveland/Price	Member
Gary Haynes	ABB	Member
Scott Lanning	S&C Electric	Member
Laura Reid	Hubbell Power Systems	Member
Michael Shook	Hubbell Power Systems	Member
Brent Richardson	Hubbell Power Systems	Member
Edwin Almeida	Southern California Edison	Member
Russell Boyce	Eaton	Member
Joe Usner	AEP	Member
Bill Hurst	GE	Member
Tim Cook	Pascor Atlantic	Member
Jeremy Moore	Pascor Atlantic	Member
Philippe Corriveau	MindCore Technologies	Member
Ken Edwards	First Energy	Member
Sterlin Cochran	Hubbell Power Systems	Member
Robert Wold	Hubbell Power Systems	Member