

**PC37.121 Working Group**  
**MINUTES OF THE SPRING 2020 MEETING**  
MS Teams Online Meeting, May 5, 2020

**Attendance:** 30 people were in attendance  
20 of 24 total WG members participated, thus Quorum was met (83%)  
10 guests participated

Membership and attendance status were updated in 123 Signup system.

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- A. The meeting was called to order by Chair, Darryl Moser at 1:30 PM CDT
  - B. Introduction of attendees – *Completed*
  - C. Approval of Meeting Agenda – *Motion made by Albert L. and seconded by Mike L*
  - D. Patent Policy Review – *No issues were voiced by the meeting attendees*
  - E. Approval of Fall 2019 Meeting minutes – *Motion made by Ron H. and seconded by Mike L*
  - F. Working Group P&P Review – *No issues were voiced by the meeting attendees*
  - G. Document Status
    - a) Par was approved on 6/14/18 with an expiration date of 12/31/22
    - b) Draft D1\_5 ballot closed on April 29, 2020 with 77% response rate, 87% approval rate, with 1 abstention and 126 comments received (56 Editorial, 38 General, 32 Technical)
  - H. Document Review
    - a) Reject comment to remove low-voltage equipment altitude in cause 4.2
    - b) Reject proposed rewording of line 577 in clause 8.4
    - c) Revise proposal for change to Figure 12 by adding a note with suggest text submitted during the meeting
    - d) Reject the proposal for change to clause 11.3.2 since this is a guide and the base standard covers the ratings and studies to be performed
    - e) Reject the proposal for change to clause 11.6.1 since the text as written is correct
    - f) Accept proposal to replace C37.90 with IEEE Std 3004.11 in clause 11.6.4
    - g) Revised proposal to replace IEEE standards 141, 142, and 241 with 3002.3, 3003.1, and 3003.1 respectively *in the bibliography*
  - I. Action Items / Schedule
    - a) Create a new draft with the changes from this meeting.
    - b) Go out for a 10-day re-circulation ballot before the next face-to-face meeting.
  - J. Next Meeting – *Oct 4 - 8, 2020, Ft. Worth TX*
  - K. Adjourn – *Meeting adjourned at 2:38 PM CDT*

Reported by: Terry Woodyard – Secretary

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Attendance record:

<b>Last Name</b>	<b>First Name</b>	<b>Company</b>	<b>Role</b>
Moser	Darryl	ABB	Chair
Woodyard	Terrance	Siemens Industry Inc.	Secretary
Creach	Randall	AZZ Switchgear Systems	Member
Edwards	Doug	Siemens Industry, Inc.	Member
Flack	Michael	Southern Company Services, Inc.	Member
French	Christopher	Eaton Corporation	Member
Gohil	Dave	AZZ Switchgear Systems	Member
Grahor	Lou	Eaton Corporation	Member
Hartzel	Ronald	Eaton Corporation	Member
Hawkins	Tom	Siemens Industry, Inc.	Member
Hines	Jared	Eaton Corp.	Member
Hrncir	Dan	Eaton	Member
Lafond	Michael	ABB	Member
Livshitz	Albert	CE Power Engineered Services	Member
Neighbours	Terry	ABB Inc.	Member
Parks	Owen	ABB	Member
Rakus	Paul	Eaton	Member
Sims	Garett	Eaton Corp.	Member
Sullivan	Paul	DuPont	Member
Tailor	Chand	Eaton Corporation	Member
Boyce	Russell	Eaton	Guest
Burse	Ted	Powell Industries, Inc	Guest
Di Michele	Federico	CESI S.p.A.	Guest
Flowers	Keith	Siemens Industry, Inc.	Guest
Lizardo	Alex	Cargill	Guest
Moran	Ashley	IEEE Standards Association (IEEE-SA)	Guest
Onuoha	Daniel	S&C Electric Company	Guest
Phouminh	John	PEPCO HOLDINGS, INC.	Guest
Slattery	Christopher	FirstEnergy	Guest
Zia	Danish	UL LLC	Guest