

C37.63 PAR Study Group Meeting Minutes

April 19, 2021 3:45 PM – Virtual WebEx Meeting

Chair: Frank DeCesaro

Vice-Chair:

Secretary: -

Meeting Agenda

1. **Call to Order** **Frank DeCesaro**
2. **Introduction of Members and Guests** **Frank DeCesaro**
 - There were (16) in attendance. Of these (11) requested membership which was granted. Introduction was conducted via the WebEx Chat function. Since this was the initial meeting for this standard any person attending could request membership of this study group and then the working group if the PAR is approved by RODE and the IEEE.
3. **Call for patents** **Frank DeCesaro**
 - a. Ensure the verbal call is performed and documented for each Working Group meeting.
 - [Patent Slides](#)
 - b. [Copyright Slides](#)
 - The standard IEEE slides were presented. The chair performed a verbal call to determine if there were any known conflicts. No responses were received.
4. **Procedure for the virtual meeting** **Frank DeCesaro**
 - Use of the chat for role call and voting was explained. The chair stated that the meeting would be recorded to allow for creating minutes afterwards. The Chair asked if there were any objections to the recording. No responses were provided therefore the meeting was recorded.
5. **Virtual attendance and Quorum Check** **Frank DeCesaro**
 - a. **Review of PES_SWG_WG_PnP_Final_2019-03-19 Membership and Quorum Clauses** **Frank DeCesaro**
 - This item was overlooked as a presentation.
 - b. **Attendance via chat** **Frank DeCesaro**
 - There were (16) people attending this session.
6. **Approval of the Agenda** **Frank DeCesaro**
 - a. **Anything new to add to the agenda.**
 - There were no additions made to the agenda. The agenda approval was moved by Francois Souldard and seconded by Antone Bonner. Accepted
7. **New Business**
 - a. **ImeetCentral for documents** **Frank DeCesaro**
 - <https://ieee-sa.imeetcentral.com/c37-63/>
 - The chair commented that this working group will utilize ImeetCentral for its document depository. It was explained that all those attending today will be provided access to this site once the chair has the project approved in My Project by the IEEE.

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b. Review and discussion of C37.63

- PC37.63_PAR_d1.doc
 - The PAR was discussed and modified from the original presentation.
- PAR Approval
 - Francois Soulard proposed to accept the PAR as modified at this meeting for submittal to RODE. It was seconded by Antone Bonner.
 - No discussion was received on the motion.
 - There were (13) approvals and (3) Abstentions. The PAR will be submitted to RODE for approval.

8. Next Meetings Frank DeCesaro

- Fall 2021: October 10 - 14, 2021, Peppermill Resort Hotel, Reno, NV is expected to be in person. More information later this yer.

April 19, 2021 C37.63 Attendance

First Name	Last Name	Company
Antone	Bonner	Retired
Christopher	Borck	Eaton's Power Systems Division
Charles	Corley	Eaton
Doug	Edwards	Siemens Industry, Inc
Paul	Found	BC Hydro
Christopher	Hastreiter	Eaton
Harry	Hirz	G&W
Ben	Isaak	American Electric Power
Brendan	Kirkpatrick	Southern California Edison
Wangpei	Li	Eaton
Ashley	Moran	IEEE
Christopher	Morton	Powertech Labs Inc.
Ian	Rokser	Eaton Corp
Francois	Soulard	Hydro-Quebec
Jon	Spencer	Utility Solutions
Frank	DeCesaro	DeCesaro Consulting Services