

**PC37.122.2 (K3) Working Group**  
Minutes of the virtual Fall Meeting on October 13, 2021  
MS Teams (vs Reno, NV)

**Attendance:**

43 people were in attendance

6 of 12 WG members participated; thus, Quorum was met 50% (established **AFTER** the meeting)

37 guests participated

=====

A. Call to order - *The meeting was called to order by Chair, E. Byron at 8:00 AM CDT*

B. Introduction of attendees –*Using chat window*

***Moment of silence for Xi Zhu who will remain listed as Vice Chair (but will not count towards quorum)***

C. Patent Policy Review – *No issues voiced*

D. Document Status

a. PAR was approved June 13, 2019, and is good until December 31, 2023  
C37.20.9 was approved by Standards Board March 21, 2019 and published June 17, 2019. This guide is based on C37.20.9.

b. Current document expires December 31, 2021 (*Date clarified by A. Moran from IEEE*)

c. Due to confusion on membership, quorum could not be established during the meeting so a vote to request beginning preparations to go to ballot was not performed

E. Next Meeting (s)

a. **IEEE JTCM:** *January 9 – 13, 2022 Garden Grove, CA*

b. **IEEE Switchgear:** *April 10 – 15, 2022 Orlando, FL*

c. **IEEE Substations:** *May 22 – 26, 2022 Nashville, TN*

F. Action Items / Schedule

a. Officers will re-confirm membership and get permission from the WG (via email vote) to request proceeding to ballot. Nicholas will create an excel sheet to establish when WG membership requirements have been met after requests have been made.

b. Chair will get permission from Substations Committee to proceed to ballot as sponsoring committee (once WG vote is recorded)

c. Chair will submit document for mandatory IEEE review in parallel to balloting WG (item F.a). The formation of the IEEE balloting group continues until October 19. This timing will allow an official ballot to conclude before the JTCM in January 2022 (once WG vote is recorded)

d. Chair will continue to include both Switchgear and Substation WG members in **ALL** meetings

G. Meeting adjourned at 8:35 AM CDT

Reported by Terrance Woodyard– Secretary (Switchgear Committee) & Nicholas Matone (Secretary SubStation Committee)

**PC37.122.2 (K3) Working Group**  
 Minutes of the virtual Fall Meeting on October 13, 2021  
 MS Teams (vs Reno, NV)

Attendance record (WG membership corrected **AFTER** meeting):

Last Name	First Name	Affiliation	Role	Present
Byron	Eldridge	Schneider Electric	Chair	X
Zhu	Xi	GE Renewable Energy	Vice-Chair	
Matone	Nicholas	Burns & McDonnell	Secretary (SUBS)	X
Woodyard	Terry	Siemens Industry, Inc.	Secretary (SWGR)	X
Becker	George	POWER Engineers	Member	-
Bryant	Craig	Duke Energy	Member	-
Gabler	Cullen	Black & Veatch	Member	-
Jacobs	Allan	Eaton Corporation	Member	-
Liu	Hua Ying	Southern California Edison	Member	-
Mitchell	Dave	Southern States	Member	X
Novev	Michael	Burns & McDonnell	Member	X
Wirtz	Torsten	ABB AG	Member	-
Youssef	Mina	Eaton	Member	X
Chiodo	Vince	HICO America	Guest	X
Creach	Randall	AZZ Switchgear Systems	Guest	X
Crockett	Edward	Sargent and Lundy LLC	Guest	X
Dilillo	Patrick	Con Edison	Guest	X
Dullni	Edgar	Retired	Guest	X
Edwards	Doug	Siemens Industry, Inc.	Guest	X
Fadzi Othman	Noor	Petronas	Guest	X
Fitzgerald	Patrick	High Voltage SF6 Consultants	Guest	X
Flores	Sergio	Schneider Electric	Guest	X
French	Christopher	Eaton Corporation	Guest	X
Gohil	Sahadev	AZZ Switchgear Systems	Guest	X
Graham	Jennings	MEPPI	Guest	X
Huang	Fang	AEP	Guest	X
Kaminski	John	Siemens	Guest	X
Keels	Andy	EElectric Engineering	Guest	X
Kim	Brandon	HICO	Guest	X
Lao	Billy	DILO Company Inc.	Guest	X
Livshitz	Albert	CE Power Engineered Services	Guest	X
Lopez	Leo	WIKA	Guest	X
Milnikel	Henning	Siemens	Guest	X
Moran	Ashley	IEEE-SA	Guest	X
Natale	Anthony	HICO	Guest	X
Patel	Shashikant	PSE&G	Guest	X
Patel	Pathik	Duke Energy	Guest	X
Peterson	Mark	Xcel Energy	Guest	X
Phouminh	John	PEPCO HOLDINGS, INC.	Guest	X
Quinones	Jayson	Duke Energy	Guest	X
Rich	Bobby	Dominion	Guest	X
Santos	Leonel	Schneider	Guest	X

**PC37.122.2 (K3) Working Group**  
Minutes of the virtual Fall Meeting on October 13, 2021  
MS Teams (vs Reno, NV)

Last Name	First Name	Affiliation	Role	Present
Sims	Garett	Eaton Corp.	Guest	X
Swing	Donnie	Powell Industries	Guest	X
Trichon	Francois	Schneider Electric	Guest	X
Vaughan	Daniel	Doble	Guest	X
Wear	Jonathan	JST Power	Guest	X
Webb	John	ABB	Guest	X
Weishuhn	William	ABB	Guest	X
Yu	Li	Eaton	Guest	X