

**IEEE PC37.86 Working Group Minutes**  
**09:00 AM – 11:30 AM (UTC+8), September, 20, 2022**

**Online**

*Meeting Minutes Recorded by:*

Vice Chair: Shuai Zhang

Secretary: Jingjing Huang

**1. Call to Order**

The meeting was called to order at 09:00 am(UTC+8) by the Working Group Vice Chair, Shuai Zhang.

**2. Roll call and Declaration of Affiliation**

Introduction of Members and Participants.

Attendees introduced themselves and stated their affiliations.

- 8 of 9 voting-members present
- 9 Participants

**3. Quorum verification**

Yes – Quorum was met.

**4. Approval of Meeting Agenda**

Motion by Yong Wei to approve meeting agenda.

2<sup>nd</sup> by Liang Guo.

Approved by consent.

**5. Call for patents, copyright issues**

IEEE Patent and IEEE Copyright slides shown.

No issues reported.

**6. IEEE Entity Participation Behavior**

The entity participation behavior was presented. There were no questions or concerns.

**7. Discussion on system structure and functional scope**

First ,Yong Wei made a brief introduction of the modified draft framework, then carry out a discussion on system structure and functional scope, the discussion results are as follows:

1. The system structure focuses on what to do instead of defining how to do it internally.

2. Add a list of terminal functions.

According to the discussion results, continuous optimization the draft framework.

### **8. Future Working Group Meetings**

The next meeting will be schedule in October 2022.

### **9. Adjourn**

Adjourn at 11:30 am (UTC+8).

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Attendees

<b>Name (Last, First)</b>	<b>Employer</b>	<b>09/20/2022</b>
Yong Wei	XJ Group Corporation	P
Jiefeng Pang	XJ Group Corporation	P
Duo Qiu	XJ Group Corporation	P
Mingchao Yong	XJ Group Corporation	P
Wusheng Lan	XJ Group Corporation	P
Shuai Zhang	China Southern Power Grid	M
Jingjing Huang	Xi'an Jiaotong University	M
Dege Li	State Grid Corporation of China (SGCC)	M
Chao Wang	State Grid Corporation of China (SGCC)	P
Liang Guo	State Grid Corporation of China (SGCC)	P
Longtian Wang	Siemens	M
Zhaoyan Guo	Siemens	P
Panke Hou	ABB Ltd	M
Lifan Yang	Schneider Electric	M
Wei Lv	Tianjin University	M
Jihua Hu	Beijing Sifang Automation Co., Ltd	M
Jiajia Liu	IEEE SA	O

# Guide for Internet of Things (IoT) Switchgear Terminals (52 kV and below)

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