

IEEE C37.20.10 Working Group Meeting Minutes

Standard Definitions for AC (52 kV and below) and DC (3.2 kV and below) Switchgear Assemblies

Meeting Date: April 12, 2022

Meeting Time: 2:00 pm - 3:45 pm

Location: Hilton Bonnet Creek – Orlando, FL.

Attendance

Members: 14, Guests: 7, WG first meeting – members accepted; quorum met

Attendance is recorded at the end of the meeting minutes.

A. Call to Order

The meeting was called to order by WG Chair at 2:00pm on April 12, 2022.

B. Introductions

Participants introduced as recorded below.

C. Approval of Agenda

Revision 1 of agenda was shared. Motion to approve by D. Hrcir, 2nd by T. Neighbors. Approved by unanimous consent.

D. Rules and Guidelines for conducting Working Group Meetings

Verbal call for Essential Patents – None Identified

E. IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared

F. Working Group P&P's

Link for Working Group P&P's shared

G. PAR Status

PAR approval by SA Standards Board on 08-Dec-2021 & expires 31-Dec-2025.

H. New Business (Review D1 Document & Collect Topic Areas for Potential Action)

Chair has shared draft 1 of document and collected definitions and topics to be considered for WG topics and future WG work activity. A summary of items is shown below.

- Direct-acting trip device – add note to direct reader to definition to C37.17
- Setting – review definition to see if aligns with intent referenced to C37.17
- Trip setting – add note to direct reader to definition in C37.17 and move definition to C37.17 WG
- Trip free – harmonize wording definition with C37.13 and remove definition from C37.13 WG
- Time-current curve – recommend definition to be defined within C37.13 and C37.14 WG's

Actions for WG Chair:

- Coordinate with WG C37.17 to add Trip setting definition for inclusion in C37.17 re-circulation ballot
- Summarize WG topics into D2 of document and circulate to WG with comment resolution form
- Coordinate with past WG chair on research methods and devise plan for ad hoc strategy for Fall meeting

I. Adjourn

Meeting adjourned at 2:49 pm

Recorded by:

Mike Lafond
Interim WG Secretary
April 12, 2022

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Role	First Name	Last Name	Company
Chair	Daniel	Delfino	ABB
Secretary (interim)	Mike	Lafond	ABB
Member	Truett	Thompson	Siemens
Member	Kevin	McGlowin	JST Power
Guest	Matthew	Siena	Duke Energy
Guest	Erin	Hardy	Eaton
Member	Ron	Hartzel	Eaton
Guest	Randy	Creach	AZZ Switchgear
Member	Tim	Rohrer	Exiscan
Member	Chris	French	Eaton
Member	Lou	Grahor	Eaton
Member	Terry	Neighbours	ABB
Member	Christo	Thomas	Schneider
Guest	Dave	Gohil	AZZ Sgwr Systems
Member	Darryl	Moser	ABB
Member	Dan	Hrcir	Eaton
Member	Robert	Burns	Eaton
Guest	Arkadiusz	Doroz	Eaton
Guest	Donnie	Swing	Powell Industries
Member	Paul	Sullivan	Dupont
Guest	Keith	Flowers	Siemens