

Chair: Paul Found

Secretary: Karla Trost

Meeting Minutes

- 1. Call to Order** Paul
The meeting was called to order at 1:02PM Central time
- 2. Call for Patents/Copyrights** Paul
A call for patents and copyrights was made.
- 3. Introduction of Members and Guests**
Self-introductions with affiliations were made in the chat.
- 4. Attendance and Quorum Check** Karla
22 members. Quorum requires 11.
There were 12 members present.
- 5. Review and Approval of Agenda** Paul
Paul proposed a modified agenda (Review and Approval of Minutes from April and May will be delayed to the October 2022 meeting.)

P. Meyer moved to approve the agenda as modified.
C. Hastreiter seconded.
The motion carried.
- 6. Previous Action Items** Paul
 - Complete revision to the document from the Comment Resolution (Aug 26, 2022)
 - Comment I-442 (Subclause 1.1, Line 335): The commenter requested clarification on if the standard covers apparatus which specify tests within the apparatus standard such as C37.60.
 - One potential proposal would be to delete the last part of 1.1 (“or controls which are defined and tested per the switchgear equipment standard.”)
 - One member suggested that removing the language here would not completely remove the conflict with C37.60. C37.60 would need to be revised.
 - A suggestion was made to keep the sentence but to use the word “supersede” instead of “covers”.

- During discussion, the suggestion was modified to read, “or supersede the requirements of controls which are defined and tested per the switchgear equipment standard.”
 - It was decided to utilize this language, pending direction from IEEE-SA on if this will require a PAR revision.
 - Comment I-90 (Subclause 6.3.1, Line 569): The commenter suggested a change to “Each position change ~~command~~ *control* shall correspond to a specific operational sequence on the switchgear...”
 - One member felt the current language was sufficient.
 - I. Rokser made a motion to modify the response the language to “Each button or switch on the control which causes operation of the switchgear shall correspond...”
 - P. Meyer seconded.
 - Suggestions were made to modify the language to “Each button or switch on the control which causes operation of the switchgear main contacts shall correspond...”
 - F. Soulard made a motion to accept the modification.
 - C. Ambrose seconded
 - The vote to accept the modification to the motion Passed unanimously.
 - The motion to respond to the comment with the modified language of “Each button or switch on the control which causes operation of the switchgear main contacts shall correspond...” passed unanimously.
- Working Group Approval for re-circulation ballot (Aug 26, 2022)
 - The chair proposed that the WG approve a re-circulation ballot with Draft 3.2 including the two comment resolutions from today and assuming a positive decision on the PAR Scope revision.
 - In discussion it was agreed to publish the final version as Draft 3.3. The proposal was changed to “approve a re-circulation ballot with Draft 3.3 including the two comment resolutions from today and assuming a positive decision on the PAR Scope revision.”
 - F. Soulard seconded.
 - The vote passed unanimously.
- Re-circulation of the ballot is planned for September 2022 unless a PAR revision is required.

8. New Business

Paul

- No new business.

9. Next steps/ meeting(s): October 2022

10. Adjournment

The meeting was adjourned at 2PM Central time.

Annex 1: Attendance

| Role | First Name | Last Name | Company | 8/26/2022 |
|-------------|-------------------|------------------|--|------------------|
| Chair | Paul | Found | BC Hydro | X |
| Member | Peter | Agliata | Hubbell Power Systems | X |
| Member | Edwin | Almeida | Southern California Edison | |
| Member | Chris | Ambrose | Federal Pacific (Div. of Electro-Mechanical Corp.) | X |
| Member | Katherine | Cummings | G&W Electric | |
| Member | Frank | DeCesaro | DeCesaro Consulting Services | |
| Member | Anil | Dhawan | ComEd | |
| Member | Mark | Feltis | Schweitzer Engineering Laboratories, Inc | X |
| Member | Christopher | Hastreiter | Eaton | X |
| Member | Travis | Johnson | Xcel Energy | X |
| Member | Brendan | Kirkpatrick | Southern California Edison | Ex |
| Member | Benson | Lo | Toronto Hydro | X |
| Member | Donald | Martin | G&W Electric Co. | Ex |
| Member | Peter | Meyer | S&C Electric Company | X |
| Member | Jacob | Midkiff | Dominion Energy | |
| Member | Jeff | Mizener | Siemens Industry, Inc. | |
| Member | Stephen | Pell | Siemens | |
| Member | Caryn | Riley | Georgia Tech/NEETRAC | X |
| Member | Ian | Rokser | Eaton Corp | X |
| Member | Francois | Soulard | Hydro-Quebec | X |
| Member | Nenad | Uzelac | G&W Electric | |
| Secretary | Karla | Trost | G&W Electric | X |
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