

**IEEE C37.20.6 Working Group  
Meeting Minutes  
October 18, 2022**

**Attendance:**

| <b>Last Name</b> | <b>First Name</b> | <b>Employer</b>              | <b>Role</b> |
|------------------|-------------------|------------------------------|-------------|
| Alexander        | Brian             | S&C Electric Co.             | Guest       |
| Andris           | Samuel            | Kema Labs                    | Guest       |
| Barnhart         | Paul              | Underwriters Laboratories    | Member      |
| Boyce            | Russell           | Eaton                        | Member      |
| Burse            | Ted               | Powell Industries, Inc       | Member      |
| Cohn             | Robert            | Powercon Corp.               | Member      |
| Creach           | Randall           | Avail Switchgear Systems     | Member      |
| DeCesaro         | Frank             | DeCesaro Consulting Services | Guest       |
| Dhawan           | Anil              | Alliege Group                | Guest       |
| Di Michele       | Federico          | CESI S.p.A.                  | Member      |
| Flores           | Sergio            | Schneider Electric Inc. USA  | Member      |
| Gohil            | Sahadev           | Avail Switchgear Systems     | Member      |
| Grein            | Paul              | Group CBS                    | Guest       |
| Hanna            | Robert            | JST Power                    | Member      |
| Hartzel          | Ronald            | Eaton Corporation            | Chair       |
| Hollander        | Jason             | CHA Consulting               | Guest       |
| Leccia           | Brad              | Eaton                        | Member      |
| Livshitz         | Albert            | Qualus Services              | Member      |
| McKinney         | Ken               | UL Solutions                 | Guest       |
| Neighbours       | Terry             | ABB Inc.                     | Member      |
| Olivares         | Roberto           | Siemens                      | Guest       |
| Orosz            | Mike              | CBT&S LLC                    | Guest       |
| Ricciuti         | Anthony           | Eaton Corporation            | Member      |
| Ricker           | Jeffery           | SCHNEIDER ELECTRIC           | Member      |
| Savulyak         | Victor            | Kema Labs                    | Guest       |
| Sims             | Garett            | Eaton Corp.                  | Member      |
| Walgenbach       | Jacob             | Siemens Industry             | Guest       |
| Wear             | Jonathan          | JST Power                    | Member      |
| Woodyard         | Terrance          | Siemens Industry Inc.        | Member      |

**1. Call to Order**

Meeting was called to order by Ron Hartzel, Chair, at 8:00 AM EDT.

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## 2. Roll Call

Meeting attendees introduced themselves by stating their name and affiliation. There was a total of 29 in attendance. 18 members and 11 guests. Total working group membership is 40. Therefore, we did not have quorum for the meeting.

## 3. Approval of Agenda

The meeting agenda was presented by the Chair. A motion to approve was made by Ted Burse and a second made by Paul Barnhart. The motion passed with no objections by the group in attendance. Since we did not achieve quorum, the Fall meeting proceeded with an un-approved agenda.

## 4. Approval of Spring 2022 Working Group Meeting Minutes

The minutes of the Spring 2022 working group meeting were presented by the Chair. A motion to approve the minutes was made by Paul Barnhart and a second was made by Ted Burse. The motion passed with no objections by the group in attendance. Since we did not achieve quorum, we will send the minutes to the members for an official virtual vote by email response.

On October 19, 2022, the Spring 2022 working group meeting minutes were sent by email to all the working group members requesting their vote to approve or not approve. 21 responses were received and all of them were approvals, therefore the Spring 2022 meeting minutes were virtually approved with no objections.

## 5. IEEE-SA Patent Policy

The Patent Policy slides were presented by the Chair. No claims or issues were raised.

## 6. IEEE-SA Copyright Policy

The Copyright Policy slides were presented by the Chair. No issues were raised.

## 7. Document Status

Prior to this working group meeting, draft D1 of the document was sent to the group with a request for comments. The comments were reviewed at this meeting. We did not finish reviewing all the comments at the meeting. We will be scheduling an online meeting to finish addressing all the comments after the work of the Ad hocs are incorporated. Changes to the document based on the review of the comments will be shown on Draft D2 of the document. The consolidated comments were sorted by commenter and the Fall 2022 session progressed down on the list to Terry Woodyard's comment on section 7.3.4.

## 8. The following Ad Hocs were established during the Fall meeting. All three of these Ad Hocs are scheduled to be complete on or before 12/31/2022.

- a. Re-write for section 7.3.3
  - Ad Hoc Chair – Ted Burse
    1. Ad Hoc Members – Ron Hartzel, Terry Woodyard, Paul Barnhart, and Robert Hanna
- b. Re-write for sections 8.3 & 9.4
  - Ad Hoc Chair – Ted Burse
    1. Ad Hoc Members – Paul Barnhart, Albert Livshitz, Terry Woodyard, and Terry Neighbours
- c. Re-write for sections 7.3.4, 7.3.5, & 7.3.6
  - Ad Hoc Chair – Terry Woodyard
    1. Ad Hoc Members – Victor Savulyak, Paul Barnhart, Jacob Walgenbach, and Anthony Ricciuti

## 9. Next Meeting

The next meeting will be held online to review the remainder of the comments that we did not have time to address at this working group meeting. The next in-person working group meeting will be held during the Spring 2023 Switchgear Committee meetings.

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**10. Adjourn**

The meeting was adjourned by the Chair at 9:45 AM EDT.

Reported by Randy Creach, Interim WG Secretary