

**C37.13.1 Working Group**  
**MINUTES OF THE FALL 2023 MEETING**  
Catamaran Resort Hotel and Spa, San Diego, California  
Tuesday, October 10, 2023, 08:00-09:45 AM

Attendance:

9 people were in attendance.

3 of the 5 voting members were present therefore quorum was met.

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A. Call to order

*The meeting was called to order by Working Group Chair, Danish Zia, at 08:01 AM on Tuesday, October 10<sup>th</sup>, 2023.*

B. Introduction of attendees

*Participants provided self-introductions with affiliations.*

C. Approval of Agenda

*Agenda was reviewed by WG, a motion brought by L. Grahor (1<sup>st</sup>), and D. Hrncir (2<sup>nd</sup>)  
Agenda was approved by unanimous consent*

D. Verbal call for essential patents and reminder against discussing commercial topics

*A link to the IEEE patent policy slides was distributed in the meeting agenda, no patent issues were voiced by the meeting attendees.  
The patent Slide was shared in the Meeting.*

E. Working group P&Ps and copyright policy

*Links to the IEEE-SA approved WG Policies & Procedures and the IEEE copyright policy slides were included in the meeting agenda so that all attendees could review them.  
Copy Right Policy Slide was shown during the meeting.  
Discussed requirements for what constitutes anti-competitive behavior.*

F. Approval of previous meeting minutes

*D. Hrncir (1<sup>st</sup>), and R. Blake (2<sup>nd</sup>) motion to approve the previous minutes. The minutes were approved by unanimous consent.*

G. Document Status

*Current document: C37.13.1-2016 due to expire 01-01-2026  
PAR approved February 15, 2023; Expires December 31, 2027*

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H. New Business

*Reviewed and discussed the C37.13.1 draft and received recommendations on potential changes.*

*Recommended changes/actions to be considered:*

- W.G. Chair to update Working group member's name in the Next Draft of C37.13.1
- C37.50 will remain the Normative reference as C37.13.1 adopts the routine test.
- W.G. agreed to add the clarification of the term switching element to the power-operated contactor.
- W.G. agreed to keep the additional text to § 5.5 for additional review.
- W.G. agreed to change to the switching element LV-DPS device for the § 8.2.5 Exception.
- W.G. agreed to add the term *Three-phase* to the short-circuit test on the samples after the endurance test - § 8.2.6
- W.G. agreed to remove the texts from § 6.7 Interlocks and use the same language used in C37.13.
- C37.13.1 can finish the work but needs to wait to complete work on C37.13 to avoid the error in references.

**Next Steps**

- Chair to update draft based on recommended changes and distribute to W.G. members and guests for comments
- Next meeting - Spring 2024: Westin Beach, Fort Lauderdale, FL

I. Adjourn

*The meeting adjourned at 09:16 AM.*

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Attendance record:

<b>First Name</b>	<b>Last Name</b>	<b>Affiliation</b>	<b>Role</b>	<b>10/10/2023</b>
Danish	Zia	UL Solutions	Chair	✓
Christo	Thomas	Schneider Electric	Secretary	✓
Lou	Grahor	Eaton	Member	✓
Randy	Blake	Schneider Electric	Member	✓
Bryan	Tatum	UL Solutions	Guest	✓
Dan	Hrncir	Eaton	Member	✓
Will	Westinghouse	ABB	Guest	✓
Michael	Lafond	UL Solutions	Guest	✓
Francis	Beauchemin	Hydro-Quebec	Guest	✓

Reported by: Christo Thomas – Secretary