# **IEEE C37.20.10 Working Group Meeting Minutes**

# Standard Definitions for AC (52 kV and below) and DC (3.2 kV and below) Switchgear Assemblies

Meeting Date: October 10, 2023 Meeting Time: 8:00 am - 9:45 am PST Location: Catamaran Resort, San Diego, CA

#### **Attendance**

Members: 5, Guests: 12, quorum is met

Attendance is recorded at the end of the meeting minutes.

#### A. Call to Order

The meeting was called to order by WG Chair at 8:01AM on October 10, 2023.

#### **B.** Introductions

Participants introduced as recorded below.

### C. Approval of Agenda

Revision 0 of agenda was shared. Motion to approve by Mike Lafond, 2nd by Darryl Moser. Approved by unanimous consent.

# D. Approval of minutes from previous meeting

Revision 01 of previous meeting minutes were shared. Motion to approve by Mike Lafond, 2nd by Darryl Moser. Approved by unanimous consent.

### E. Rules and Guidelines for conducting Working Group Meetings

Verbal call for Essential Patents - None Identified

# F. IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared

#### G. Working Group P&P's

Link for Working Group P&P's shared

# H. PAR Status

PAR approval by SA Standards Board on 08-Dec-2021 & expires 31-Dec-2025.

#### I. New Business (Review D3 Document & Collect Topic Areas for Potential Action)

Updates on suggested actions for definitions (removable, withdrawable, Drawout) from Mike Lafond

- a. Motion by Mike Lafond: Modify definition of removable element to text shown in proposal 1 discovered in C37.20.1 Ad Hoc. Second by Kevin McGlown. Approved by unanimous consent.
- b. Motion by Mike Lafond: Go to ballot with changes from previous motion incorporated into draft 3B. Second by Robert Burns. Approved by unanimous consent.

Vote to send draft to ballot

### J. Adjourn

Meeting adjourned at 8:36AM

### **Next Meeting:**

March 31 - April 4, 2024 - Westin Beach, Fort Lauderdale, Florida

# Recorded by:

Tom Hawkins (filling in for Truett Thompson) WG Secretary Oct 10, 2023

# **IEEE C37.20.10 Working Group Meeting Minutes**

# Standard Definitions for AC (52 kV and below) and DC (3.2 kV and below) Switchgear Assemblies

Meeting Date: October 10, 2023 Meeting Time: 8:00 am - 9:45 am PST Location: Catamaran Resort, San Diego, CA

Attendance: as recorded during meeting

Role	First Name	Last Name	Company
Guest	Arkadiusz	(Erik) Doroz	Eaton
Guest	Artyom	Runov	S&C Electric
Guest	Chris	Bridges	Eaton
Guest	Chris	Slattery	First Energy
Chair	Daniel	Delfino	ABB
Member	Darryl	Moser	ABB
Guest	Erin	Hardy	Eaton
Guest	Henning	Milnikel	Siemens AG
Guest	Jacob	Walgenbach	Siemens Industry
Member	Kevin	McGlown	JST Power
Guest	Leonel	Santos	Schneider Electric
Guest	Michelle	Antantis	Duquesne Light
Member	Mike	Lafond	ABB
Guest	Paul	Rakus	Eaton
Member	Robert	Burns	Eaton
Guest	Shah	Farhang	Megger
Guest			
(Substitute	Tom	Howkins	Sigmons
Secretary)	Tom	Hawkins	Siemens