

**IEEE C37.20.6 Working Group
Meeting Minutes
Catamaran Resort Hotel and Spa – San Diego, CA
October 10, 2023**

Attendance:

Last Name	First Name	Employer	Role
Andris	Samuel	Kema Labs	Guest
Ayyaswamy	Ashok	Volta	Guest
Barnhart	Paul	Underwriters Laboratories	Member
Boyce	Russell	Eaton	Member
Brooks	Adam	Duke Energy	Guest
Burse	Ted	Powell Industries, Inc	Member
Byreddy	Sudarshan	Burns & McDonnell	Member
Christian	Michael	ABB	Member
Cohn	Robert	Powercon Corp.	Member
Coziuc	Fiori	S&C Electric Co.	Guest
Creach	Randall	Avail Switchgear Systems	Secretary
Di Michele	Federico	CESI S.p.A.	Member
Ekpoudom	Chris	Southern States	Guest
Flores	Sergio	Schneider Electric Inc. USA	Member
Flowers	Keith	Siemens Industry	Member
Garcia	Kaylor	Utility Solutions Inc	Guest
Gohil	Sahadev	Avail Switchgear Systems	Member
Goldberg	Jonathan	IEEE	Guest
Gonzalez	Mauriao	Avangrid	Guest
Hanna	Robert	JST Power	Member
Hartzel	Ronald	Eaton Corporation	Chair
Hatfield	Ben	Trayer Engineering Corp	Guest
Jialin	Li	Hydro One	Guest
Khan	Umer	ABB	Guest
Leccia	Brad	Eaton	Member
Leopard	Jonathan	Eaton	Guest
Livshitz	Albert	Qualus Services	Member
Lovins	Colby	Federal Pacific	Guest
McKinney	Ken	UL Solutions	Guest
Neighbours	Terry	ABB Inc.	Member
Orosz	Miklos	CBT&S Consultants	Guest
Pal	Sumitabha	Schneider Electric	Guest
Patil	Lalit	Eaton	Guest
Pecile	Conrad	Myers Power Products	Guest
Ricciuti	Anthony	Eaton Corporation	Member
Savulyak	Victor	Kema Labs	Member
Schneider	Carl	Schneider Electric	Guest
Sims	Garett	Eaton Corp.	Member
Webb	John	ABB	Guest
Woodyard	Terrance	Siemens Industry Inc.	Member
Youssef	Mina	Eaton Corporation	Guest

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1. Call to Order

Meeting was called to order by Ron Hartzel (WG Chair) at 8:00 AM (PDT).

2. Roll Call

The Chair welcomed the members and guests then meeting attendees introduced themselves by stating their name and affiliation. A total of 41 participated; 20 - C37.20.6 WG members and 21 guests.

There are 23 WG members, therefore Quorum threshold was met.

A meeting roster was also circulated; members and guests signed by their name on the roster to record their attendance. All new guests initialed, documented their name, and affiliations in the blanks at the bottom of the printed roster.

3. Approval of the Fall 2023 meeting agenda

WG Chair noted that the rev0 agenda distributed to the WG reflected a 10/5/2023 ballot closing date and the agenda needed to be modified to reflect the actual close date of 10/9/2023. Terry Neighbours moved and Russell Boyce seconded that the Fall 2023 modified meeting agenda be approved as noted. The modified agenda was approved unanimously. The ballot closing date was modified to 10/9/2023 since it was extended a few days to meet the required minimum ballot return rate of 75%.

4. Approval of the Spring 2023 meeting minutes

Garett Sims moved and Albert Livshitz seconded that the Spring 2023 meeting minutes be approved as submitted. The minutes were approved unanimously.

5. IEEE-SA Patent Policy

The WG Chair presented the IEEE-SA patent policy slides during the meeting. A link to those slides was also included in the meeting agenda distributed to the WG on Sept 27, 2023.

No claims or issues were raised during the meeting.

6. IEEE-SA Copyright Policy

The WG Chair presented the IEEE-SA copyright policy slides during the meeting. A link to those slides was also included in the meeting agenda distributed to the WG on Sept 27, 2023.

7. Working group P&Ps

The WG Chair presented the IEEE PES Working Group P&Ps. A link to those slides for the was included in the meeting agenda distributed to the WG on Sept 27, 2023.

8. Review of Ballot comments and creation of ballot comment resolution Ad Hoc

The ballot closed on Oct 09, 2023. During this Fall meeting, the WG Chair began going through the ballot comments received.

The WG did not finish going through the ballot comments during the single Fall session, so the WG Chair established a comment resolution Ad Hoc to finish comment resolution where the WG left off.

- a. Ad Hoc members: Ron Hartzel (Chair), Terry Woodyard, Anthony Ricciuti, Paul Barnhart, Albert Livshitz, Ted Burse, Russell Boyce, and Randy Creach.

9. PC37.20.6 Document Status

The PAR expires December 31, 2025.

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10. Next Meeting

The next working group meeting will be held during the Spring 2024 Switchgear Committee meetings.

11. Adjourn

Since we did not complete our agenda, the WG Chair called for a motion to adjourn. Albert Livshitz moved and Paul Barnhardt seconded that the Fall 2023 meeting be adjourned. The motion was approved unanimously.

Ron Hartzel (WG Chair) adjourned the meeting at 9:43 AM (PDT).

Reported by Randy Creach (WG secretary).