

Meeting Minutes

Meeting Date: Monday April 1, 2024
Meeting Time: 1:30-3:15pm & 3:45-5:30pm
Location: Westin Beach, Fort Lauderdale, Florida

1. Call to Order

2. Introduction of Members and Guests

Members at time of meeting: 50
Members in attendance: 25
Guests in attendance: 36
Total attendance: 61

Role	First Name	Last Name	Company
Guest	Michelle	Antantis	Duguesne Light
Guest	Ashok	Ayyaswemy	Volta
Member	Paul	Barnhart	Underwriters Laboratories
Guest	Andreas	Bartels	Powell Industries
Member	Francis	Beauchemin	Hydro-Quebec
Guest	Marcos	Botelho	Siemens
Member	Russell	Boyce	Eaton
Member	Robert	Burns	Eaton
Member	Ted	Burse	Powell Industries, Inc
Guest	Sudarshan	Byreddy	Burns & McDonnell
Member	Robert (Bob)	Cohn	Powercon Corp.
Member	Fiori	Coziuc	S&C
Member	Randall	Creach	AVAIL Switchgear Systems
Guest	Jeffrey	Door	The H-J Family of Companies
Member	Sergio	Flores	Schneider Electric Inc. USA
Member	Sahadev	Gohil	AVAIL Switchgear Systems
Guest	Oliver	Hartmann	Siemens
Member	Ronald	Hartzel	Eaton Corporation
Member	Tom	Hawkins	Siemens Industry, Inc.
Guest	Gary	Haynes	ABB
Member	Jared	Hines	Eaton Corp.
Guest	Tyler	Holp	Eaton
Chair	Dan	Hrcir	Eaton
Guest	Sudesh	Jaggernaut	FPL
Member	John	Kaminski	Siemens
Member	Mike	Lafond	UL
Guest	Robert	Lau	nVent Hoffman
Guest	Dakota	Leopard	Eaton
Guest	Albert	Livshitz	Qualus Services
Guest	Adrian	Lopez	Powell

IEEE C37.20.7: Recommended practice for Testing Switchgear Rated Up to 52 kV for Internal Arcing Faults

Guest	Colby	Lovins	Federal Pacific
Guest	Josh	Lustig	Black & Veatch
Guest	Ken	McKinney	UL
Member	Henning	Milnikel	Siemens
Guest	Rhea	Montpool	Scheider electric
Guest	Tad	Myers	Salt River Project
Guest	Anthony	Natale	HICO
Guest	Sumitabha	Pal	Schneider Electric
Member	Owen	Parks	ABB
Guest	Mark	Peterson	Xcel Energy
Guest	Al	Pruitt	Durham
Member	Jeffery	Ricker	SCHNEIDER ELECTRIC
Guest	Daniel	Rivera	Hydro-Quebec
Guest	Tim	Rohrer	Exiscan
Guest	Artyom	Rundy	S&C
Guest	Wahaj	Saleem	Siemens
Member	Leonel	Santos	Schneider Electric
Member	Todd	Sauve	Rockwell Automation
Member	Victor	Savulyak	KEMA Laboratory
Guest	Carl	Schneider	Schneider
Guest	Aniket	Shirode	ABB
Member	Garett	Sims	Eaton Corp.
Guest	Valeria	Tama	JST Power Equipment
Guest	Bryan	Tatum	UL
Guest	Truett	Thompson	Siemens
Guest	Tim	Tillery	Howard Industries
Guest	Francois	Trichon	Schneider Electric
Guest	Jacob	Walgenbach	Siemens
Guest	Jerry	Wen	BC Hydro
Member	Terry	Woodyard	Siemens Industry Inc.
Member	Mina	Youssef	Eaton Corporation

3. Agenda Review and Approval

The proposed meeting agenda was reviewed. Motion to approve the agenda was made by Bob Cohn and seconded by Henning Milnikel. The proposed meeting agenda was approved by unanimous consent.

4. Minutes Approval from Spring meeting

Draft minutes of the October 2023 working group meeting were discussed. Motion to approve the minutes was made by Mike Lafond and seconded by Ron Hartzel. The meeting minutes were approved by unanimous consent.

5. IEEE-SA Patent Policy

The IEEE Patent Policy and Business Conduct Policy were presented by the Chair and reviewed by the attendees. The information is available at the following website:

[Patent Slides for Standards Development Meetings \(ieee.org\)](#)

A call for patents was made by the Chair. No declarations were made known during the meeting.

6. IEEE Copyright Policy

The IEEE SA Copyright Policy was presented by the Chair and reviewed by the attendees. The information is available at the following website:

[IEEE SA - Standards Board Bylaws – Clause 7](#)

7. IEEE Codes of Ethics & Conduct

8. Old Business

- None

9. New Business

- **Review comments from Recirculation Ballot**
 - Ballot Group Members: 98
 - Return Ballots: 79% (75)
 - Abstentions: 1% (1)
 - Approval Rate: 90%
 - 70 Approval
 - 7 Disapprove with MBS Comment(s)
 - 190 Comments received:
 - 161 Editorial
 - 5 General
 - 24 Technical
- **Next Steps:**
 - Conduct a 10 day recirculation ballot due to technical changes to document. If no technical revisions are needed based on recirculation ballot, then the document will proceed to publication. If technical revisions are needed, then a virtual meeting will be held.

10. Adjourn

The meeting was adjourned at approximately 4:00pm

*Minutes submitted by:
John Kaminski
Secretary
April 1, 2024*