

IEEE PC37.20.10 Working Group Meeting Minutes

IEEE Standard Definitions for AC (52 kV and below) and DC (3.2 kV and below) Switchgear Assemblies

Meeting Date: October 15, 2024

Meeting Time: 10:15 am – 12:00 pm

Location: Oklahoma City Hotel – Oklahoma City, Oklahoma

Attendance

Members: 4, Guests: 44

Attendance is recorded at the end of the meeting minutes.

1) Call to Order

Meeting was called to order at 10:16am on October 15th, 2024.

2) Introductions and Declaration of Affiliation

Participants introduced as included below.

3) Establishment of Quorum

Quorum met.

4) Approval of Agenda

Motion to approve agenda by T. Hawkins, 2nd by R. Burns. Approved by unanimous consent.

5) Approval of Previous Meeting Minutes

Motion to approve meeting minutes by T. Neighbors, 2nd by R. Burns. Approved by unanimous consent.

6) IEEE SA Patent Policy: Call for Patents

Slides and links to documents shared with Working Group

Verbal call for Essential Patents – none identified.

7) IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared.

8) IEEE SA Behavior

Link and Slides for IEEE SA Behavior shared.

9) Technical Presentations or Discussions

WG chair requested a volunteer for the Secretary position.

Recirculation ballot is closing in a few days and no comments were submitted to date.

K. Flowers, Standards Coordinator, recommends the WG submit the draft to RevCom without delay.

Last day to submit to upcoming RevCom meeting is this October 21st.

WG Chair can pull document back from RevCom if commentary is received.

WG Chair plans to submit the current draft to RevCom prior to October 21st.

10) Future Meetings

Spring 2025: April 6 – 11, Wyndham Grand Orlando Resort Bonnet Creek, Orlando, FL.

Fall 2025: October 5 – 9, Peppermill Resort, Reno, NV

11) Adjourn

Meeting adjourned at 10:33am.

Recorded by:

Michael Lafond

Acting Secretary

October 15, 2024

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Last Name	First Name	Company	Role
Delfino	Daniel	ABB	Chair
Burns	Robert	Eaton	Member
Lafond	Mike	UL Solutions	Member
McGlown	Kevin	JST Power	Member
(Erik) Doroz	Arkadiusz	Eaton	Guest
Ayyaswamy	Ashok	Eaton	Guest
Balasubramanian	Ganesh	Eaton	Guest
Barnhart	Paul	UL Solutions	Guest
Bartels	Andreas	Powell Industries	Guest
Boyce	Russell	Eaton	Guest
Bridges	Chris	Eaton	Guest
Brooks	Adam	Duke Energy	Guest
Cantu	Jared	Omicron	Guest
Cozivc	Fiori	S&C Electric	Guest
Creach	Randy	AZZ Switchgear	Guest
deVilliers	Henry	Arizona Public Service	Guest
Door	Jeffery	H-J Family of Companies	Guest
Farhang	Shah	Megger	Guest
Flores	Sergio	Schneider Electric	Guest
Garibold	Nicola	Qualitrol LCC	Guest
Govindarajan	Sathish	Schneider Electric	Guest
Hanna	Robert	JST Power	Guest
Hartzel	Ron	Eaton	Guest
Keating	Ryan	HICO America	Guest
Khan	Umer	ABB	Guest
Lakshminarayana	Ramaprasad	Doble Energy	Guest
Ledford	Travis	ABB	Guest
Livishitz	Albert	Qualus Services	Guest
Lovins	Colby	Federal Pacific	Guest
Marynchak	Michael	HICO America	Guest
Milnikel	Henning	Siemens AG	Guest
Neighbours	Terry	ABB	Guest
Pal	Sumitabha	Schneider	Guest
Ricker	Jeffery	Schneider Electric	Guest

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Rida	Frank	50HVL Transmission	Guest
Rohrer	Tim	Exiscan	Guest
Runov	Artyom	S&C Electric	Guest
Sakarapanee	Kathryn	Schneider Electric	Guest
Santos	Leonel	Schneider Electric	Guest
Sell	Jason	Switchgear Power Systems	Guest
Shirode	Aniket	ABB	Guest
Sims	Garrett	Eaton	Guest
Slattery	Chris	First Energy	Guest
Solanki	Lokesh	ABB	Guest
Trichon	Francois	Schneider	Guest
Tuthill	Bryan	Volta	Guest
Walgenbach	Jacob	Siemens Industry	Guest
Yousset	Mina	Eaton	Guest