

IEEE C37.20.1 Working Group Meeting Minutes

IEEE Standard for Metal-Enclosed Low-Voltage (1000 Vac and below, 3200 Vdc and below) Power Circuit Breaker Switchgear

Meeting Date: August 22, 2024

Meeting Time: 2:00 pm – 3:30 pm

Location: MS Teams On-Line Meeting

Attendance

Members: 16, Guests: 7, quorum met

Attendance is recorded at the end of the meeting minutes.

A. Call to Order

Meeting was called to order at 2:00pm on August 22nd, 2024.

B. Introductions

Participants introduced as included below.

C. Approval of Agenda and Prior Meeting Minutes

Motion to approve agenda by T. Burse, 2nd by P. Barnhart. Approved by unanimous consent.

Motion to approve previous meeting minutes by T. Hawkins, 2nd: T. Burse. Approved by unanimous consent.

D. Rules and Guidelines for conducting Working Group Meetings

Slides and links to documents shared with Working Group

Verbal call for Essential Patents – Requested, none identified.

E. IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared.

F. Working Group P&P's

Link for Working Group P&P's shared.

G. Working Group P&P's – Participant Behavior

Link for Working Group Participant Behavior shared.

H. PAR Status Report

PAR approved by SA Standards Board 03 Dec 2020 and expires 31 Dec 2024 and expires end of 2025.

PAR Extension approved by SA Standards Board 04 Jun 2024 and expires 31 Dec 2026.

C37.20.1-2015 current published document will remain active till 31 Dec 2025.

I. IEEE iMeet Center Workspace

Working Group workspace location and files shared (<https://ieee-sa.imeetcentral.com/c37201/home>).

Any working group members that require access should contact either the Chair or Secretary.

J. Quorum Check

Quorum confirmed.

K. Comment Resolution Group

Motion by K. Sippel to form Comment Resolution Group that comprises of WG membership.; 2nd: C. Thomas.

Approved by unanimous consent.

L. Review Ballot Comments

Initial Ballot Results: 88% Returned Ballots (min. 75%); 88% Approval Rate (min. 75%)

337 Comments (198 Editorial, 46 General, 93 Technical)

WG reviewed and addressed ~183 editorial comments.

WG Chair will schedule a Comment Resolution Group on-line meeting prior to our Fall meeting.

M. Adjourn

Meeting adjourned at 3:32PM.

Recorded by:

Mike Lafond – WG Chair

August 22, 2024

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Role	First Name	Last Name	Company
Chair	Michael	Lafond	ABB
Member	Paul	Barnhart	Underwriters Laboratories
Member	Ted	Burse	Powell Industries, Inc
Member	Clint	Carne	Schneider Electric
Member	Randall	Creach	AVAIL Switchgear Systems
Member	Arkadiusz	Doroz	Eaton
Member	Doug	Edwards	Siemens Industry, Inc.
Member	Sahadev	Gohil	AVAIL Switchgear Systems
Member	Erin	Hardy	Eaton
Member	Tom	Hawkins	Siemens Industry, Inc.
Member	Jared	Hines	Eaton Corp.
Member	Victor	Savulyak	KEMA
Member	Kevin	Sippel	Eaton Electric
Member	Bryan	Tatum	Underwriters Laboratories
Member	Christo	Thomas	Schneider Electric
Member	William	Wilkie	Eaton
Guest	Randy	Blake	Schneider Electric
Guest	Dave	Burns	Shell Projects & Technology - Innovation R&D
Guest	Shah	Jamal	
Guest	Ken	McKenney	UL LLC
Guest	Jeff	Mizener	Siemens Industry, Inc.
Guest	Mark	Roberson	AVAIL Switchgear Systems
Guest	Amy	Rowell	Schneider Electric