

Meeting Minutes

Meeting Date: Monday April 17, 2025
Meeting Time: 3:45-5:30pm
Location: Wyndham, Orlando, Florida

1. Call to Order

2. Introduction of Members and Guests

Members at time of meeting: 21

Members in attendance: 13

Guests in attendance: 21

Total attendance: 34

<u>Role</u>	<u>First Name</u>	<u>Last Name</u>	<u>Company</u>
Chair	Brett	Boles	Southern Company
Secretary	John	Kaminski	Siemens Industry
Member	Bill	Hurst	GE Grid Solutions
Member	Wei	Zhang	Southern Company
Member	Laura	Reid	Hubbell Power Systems
Member	Peter	Mapp	EMSPEC
Member	Brian	Alexander	S&C Electric
Member	Jim	Wenzel	Eaton
Member	Rob	Ross	Cleveland/Price
Member	Daniel	Gordish	Cleveland/Price
Member	Peter	Kowalik	Cleveland/Price
Member	Riyad	Kechrovd	GE Vernova
Member	Chris	Dunn	Dominion Energy
Guest	Carlos	Nieto	S&C Electric
Guest	Danny	Hoss	Southern States
Guest	Juan	Gill	Southern States
Guest	Ryan	Rowe	TCI Sales
Guest	Lon	Hamilton	Southern States
Guest	Chris	Ekpoudom	Southern States
Guest	Sara-kim	Jacques	EMSPEC
Guest	Joe	Andreyo	Southern States
Guest	Ron	Guan	PG&E
Guest	Boubacar	Diallo	Southern States
Guest	Tim	Cook	Pascor Atlantic
Guest	Mollie	Morehead	Pascor Atlantic
Guest	Jeremy	Moore	Pascor Atlantic
Guest	Adam	Voyles	Ameren
Guest	Mohit	Chhabra	S&C Electric
Guest	Chris	French	Beta Engineering
Guest	Harrison	Stevens	Hubbell Power Systems

Guest	Jason	Deck	Dominion Energy
Guest	Augusto	Villa	S&C Electric
Guest	Doug	Edwards	Siemens Industry
Guest	Arthur	Jur	Electro-Mechanical

3. Agenda Review and Approval

The proposed meeting agenda was reviewed. Motion to approve the agenda was made by Laura Reid and seconded by Peter Mapp. The proposed meeting agenda was approved by unanimous consent.

4. IEEE-SA Patent Policy

The IEEE Patent Policy and Business Conduct Policy were presented by the Chair and reviewed by the attendees. The information is available at the following website:

[Patent Slides for Standards Development Meetings \(ieee.org\)](#)

A call for patents was made by the Chair. No declarations were made known during the meeting.

5. IEEE Copyright Policy

The IEEE SA Copyright Policy was presented by the Chair and reviewed by the attendees. The information is available at the following website:

[IEEE SA - Standards Board Bylaws – Clause 7](#)

6. IEEE Codes of Ethics & Conduct

7. Old Business

- None

8. New Business

- **Review comments from Ballot**
 - Ballot Group Members: 66
 - Return Ballots: 77% (51)
 - Abstentions: 0% (0)
 - Approval Rate: 96%
 - 49 Approval
 - 2 Disapprove with MBS Comment(s)
 - 10 Comments received:
 - 5 Editorial
 - 3 General
 - 2 Technical

- Technical & General comments were review and the standard was updated to reflect what changes were agreed upon.
- Editorial Comments will be reviewed and handled by Chair.
- **Next Steps:**
 - After document is updated, a 10 day recirculation ballot due to technical changes to document will be conducted. If no technical revisions are needed based on recirculation ballot, then the document will proceed to publication. If technical revisions are needed, then a virtual meeting will be held.

10. Adjourn

The meeting was adjourned at approximately 5:00pm

*Minutes submitted by:
John Kaminski
Secretary
April 7, 2025*