

C37.13.1 Working Group
MINUTES OF THE SPRING 2025 MEETING
Session 1 - Monday, April 7, 2025: 03:45 – 05:30 PM

Attendance:

24 people (11 members and 13 Guests) were in attendance.
11 of the 13 voting members were present therefore quorum was met.

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A. Call to order

Working Group Chair, Danish Zia, called the meeting to order at 03:47 PM on Monday, April 7th, 2025.

B. Introduction of attendees

Participants provided self-introductions with affiliations.

C. Approval of Agenda

*Agenda was reviewed by WG, a motion brought by B. Tatum (1st), and M. Lafond (2nd)
Agenda was approved by unanimous consent.*

D. Verbal call for essential patents and reminder against discussing commercial topics.

*A link to the IEEE patent policy slides was distributed in the meeting agenda, no
patent issues were voiced by the meeting attendees.
The patent Slide was shared in the Meeting.*

E. Working group P&Ps and copyright policy

*Links to the IEEE-SA approved WG Policies & Procedures and the IEEE copyright
policy slides were included in the meeting agenda so that all attendees could review
them.*

*Copy Right Policy Slide was shown during the meeting.
Discussed requirements for what constitutes anti-competitive behavior.*

F. Approval of previous meeting minutes

*The Fall 2024 minutes were reviewed by WG, a motion brought by B. Tatum (1st), and
M. Lafond (2nd). The minutes were approved by unanimous consent.*

G. Document Status

Current document: C37.13.1-2016 due to expire 01-01-2026.

PAR approved February 15, 2023; Expires December 31, 2027

H. Members

New members added – A. Rowell, C. Carne, and P. Rakus.

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I. New Business

Initial Ballot Open Date: 03 Mar 2025

Initial Ballot Close Date: 02 Apr 2025

Initial Ballot received acceptable response (89% approval) and number votes (81%).

Initial Ballot received 23 comments and W.G. reviewed all the comments during the session 1.

W.G discussed Normal service conditions decided to refer it to C37.20.1 and remove it from C37.13.1.

W.G reviewed and accepted 12, Rejected 7, Revised 4 comments.

J. Next Steps

- Recirculation of the ballot will be initiated by W.G Chair.
- Next meeting - Fall 2025: Peppermill Resort, Reno, NV

K. Adjourn

The meeting adjourned at 05:20 PM.

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Attendance record: ✓

First Name	Last Name	Affiliation	Role
Danish	Zia	UL Solutions	Chair
Christo	Thomas	Schneider Electric	Secretary
Randy	Blake	Schneider Electric	Member
Lou	Grahor	Eaton	Member
Dan	Hrncir	Eaton	Member
Terry	Hunt	Westinghouse	Member
Michael	Lafond	UL Solutions	Member
Bryan	Tatum	UL Solutions	Member
Clint	Carne	Schneider Electric	Member
Paul	Rakus	Eaton	Member
Amy	Rowell	Schneider Electric	Member
Ted	Burse	Powell	Guest
Erin	Hardy	Eaton	Guest
Travis	Ledford	ABB	Guest
Darryl	Mosser	ABB	Guest
Roberto	Olivares	Siemens	Guest
Owen	Parks	ABB	Guest
Damian	Podgorski	Sargent & Lundy	Guest
Jeff	Mizener	Siemens	Guest
Dan	Delfino	ABB	Guest
Albert	Livshitz	Qualus Services	Guest
Daniel	Ligtsey	Marverik Power	Guest
Fathmi	Jahan	ABB	Guest
Chris	Bohrer	Utility Relay	Guest

Reported by: Christo Thomas – Secretary