

**IEEE C37.20.2 Working Group  
Virtual Meeting Minutes  
November 14, 2024**

**Attendance:**

<b>Last Name</b>	<b>First Name</b>	<b>Employer</b>	<b>Role</b>
Barnhart	Paul	UL Solutions	Member
Bartels	Andreas	Powell Industries	Member
Biradar	Siddangoud	Eaton	Member
Boyce	Russell	Eaton	Member
Bridges	Chris	Eaton	Member
Chouhan	Simarjit	Crown Technical Systems	Member
Creach	Randy	Avail Switchgear Systems	Secretary
Flores	Sergio	Schneider Electric	Member
Hartzel	Ronald	Eaton	Chair
Lafond	Michael	UL Solutions	Member
Livshitz	Albert	Qualus Services	Member
Reddy	Santosh	Powell Industries	Member
Roberson	Mark	Avail Bus Systems	Member
Runov	Artyom	S&C Electric	Member
Sell	Jason	Switchgear Power Systems	Member
Shirode	Aniket	ABB	Member
Sims	Garett	Eaton	Member
Solanki	Lokesh	ABB	Member
Walgenbach	Jake	Siemens Industry	Member
Woodyard	Terrance	Siemens Industry	Member
Youssef	Mina	Eaton	Member

**1. Call to Order**

Meeting was called to order by Ron Hartzel (WG Chair) at 1:03 PM (CST).

**2. Roll Call**

The Chair welcomed the members and then all meeting attendees introduced themselves by stating their name and affiliation. A total of 21 participated; 21 - C37.20.2 WG members and 0 guests.

There are 29 WG members, therefore Quorum threshold was met.

Participants also typed in their names and affiliations into the MS Teams chat session.

**3. Approval of the meeting agenda**

Mike Lafond moved and Terry Woodyard seconded that the virtual meeting agenda be approved as submitted. The agenda was approved unanimously.

**4. IEEE-SA Patent Policy**

The WG Chair presented the IEEE-SA patent policy slides during the meeting. A link to those slides was also included in the agenda attached to the meeting invite sent to the WG on November 8, 2024.

No claims or issues were raised during the meeting.

**5. IEEE-SA Copyright Policy**

The WG Chair presented the IEEE-SA copyright policy slides during the meeting. A link to those slides was also included in the agenda attached to the meeting invite sent to the WG on November 8, 2024.

**IEEE C37.20.2 Working Group  
Virtual Meeting Minutes  
November 14, 2024**

**6. Working group P&Ps**

The WG Chair presented the IEEE PES Working Group P&Ps. A link to those slides was also included in the agenda attached to the meeting invite sent to the WG on November 8, 2024.

**7. Motion to go to ballot**

Mike Lafond moved and Garrett Sims seconded that the document go directly to ballot as is currently written. The motion was approved unanimously.

**8. Establish a comment resolution group**

After the working group approved the document to go directly to ballot, Ron Hartzel then requested volunteers and established a comment resolution group to resolve all ballot comments and present them to the working group during the next scheduled meeting.

Ron Hartzel (Chair)	Albert Livshitz
Randy Creach (Secretary)	Santosh Reddy
Andreas Bartels	Jason Sell
Ted Burse	Garrett Sims
Simarjit Chouhan	Jake Walgenbach
Sergio Flores	Mina Youssef
Michael Lafond	

**9. Adjourn**

The WG completed the agenda, Ron Hartzel (WG Chair) adjourned the meeting at 1:24 PM (CST).

Reported by Randy Creach (WG secretary).