

IEEE PC37.20.9 Working Group

Virtual Meeting Minutes R2

07, 22, 2025 – 08:00 MDT

Meeting Minutes Recorded by: David Mitchell

1. Call to Order

The meeting was called to order at 0803 MDT by the Working Group Chair, Terry Woodyard.

2. Establishment of Quorum

Five of Eleven Voting Members Attending Virtual Meeting. Quorum was NOT met during the meeting but was established later (see item 9).

3. Roll call and Disclosure of Affiliation

Attendees present stated their name and affiliation.

Terry Woodyard - Siemens Industry, Koustubh Ashtekar - JST Power Equipment, Paul Barnhart - UL Solutions, Henning Milnikel - Siemens Industry, David Mitchell – Southern States.

4. IEEE SA Patent Policy: Call for Patents

The call for patents was issued; **none raised OR** if any concerns were raised for consideration.

5. IEEE SA Copyright Policy/IEEE Participant Behavior

The IEEE SA Copyright Policy slides and the Participant Behavior slides were distributed to participants prior to the meeting. Participants were asked if anyone had not seen the slides and no one responded

6. Approval of the Agenda

Motion to approve the meeting agenda. The agenda was unanimously approved as presented without objection.

Agenda item to review the last six (6) ballot comments.

7. Approval of PC37.20.9 meeting minutes

Motion to approve the minutes from working group meeting.

No previous MOM to consider.

8. Technical Presentations or Discussions

- a. Working group members to review submitted technical contributions for further discussion: Comments to review supplied by WG Chair. The comments are filed on iMeet.

9. Future Working Group Meetings Action

Since no quorum was met an immediate email was sent to all eleven voting members requesting those not attending the virtual meeting review the provided ballot comments. The email was sent on July 22nd at 08:45MDT. Two voting members responded with concurrence of the proposed six comments on July 22nd @ 11:50MDT. The two members responding, Dakota Leopard – Eaton, and Garrett Sims – Eaton. WG Chair will revise document and submit for recirculation.

10. Adjourn

No motion was required as the agenda was completed.

Submitted by,
David Mitchell