

# MINUTES

## General Meeting

8-December-10, 14:00-15:00 EDT

Teleconference

### Attending

NAME	ROLE	ORGANIZATION
John Allen	Chair	Compliance InSight Consulting Inc.
Daren Slee	Secretary	Exponent, Inc.
Steve Lawrence	Communications Officer	Scientific Atlanta
Richard Nute	Member	
Tom Lanzisero	Vice-Chair	UL
Luiz Bonilla	Member	Whirlpool

### Key Objectives

#	OBJECTIVE	ACHIEVED?
1	Appoint a replacement Chair	Yes
2	Set future agenda	Partial
3	Review past minutes for approved documents, publish as approved	No
4	Website live by February	No
5	Look into other IEEE societies for collaboration; Reliability, etc.; other PSES folks that might be involved with other societies	Partial

### Key Decisions and Action Items

#	OBJECTIVE	OWNER	DUE
1	Official vote for chair, secretary, vice-chair, and communications roles; unanimous vote for the roles above.	Committee	N/A

## Minutes

#	DESCRIPTION	RESPONSIBLE
1	Call to Order The meeting was called to order at 14:05 EDT	Chair
2	Website status: Steve will circulate webpage and work to get it up on the PSES website; we viewed draft website over Webex; think about additional content for our website; future planned content: <ul style="list-style-type: none"><li>• Add our proposed agenda</li><li>• Solicit risk assessment useful links</li><li>• Come up with suggestions for useful links</li><li>• Post our minutes</li><li>• Send these items to Steve</li></ul> Links to other IEEE societies & interest groups	Committee
3	Google calendar was suggested as a shared calendar that we could use	Committee
4	IEEE wants PSES to start producing journal; Looking to RATC for 1-2 papers a year and at least one presentation	Committee

#	DESCRIPTION	RESPONSIBLE
5	<p>Linked In:</p> <ul style="list-style-type: none"> <li>• Posting link to page to join</li> <li>• Then link to symposium papers or our work product</li> <li>• Incentive for IEEE members</li> <li>• Debate on content available to IEEE v non-IEEE members</li> <li>• Advertise by publishing abstracts</li> <li>• How much do we give without folks signing up for PSES</li> <li>• Announcement with links</li> <li>• Take care about our discussions and content provided</li> <li>• Abstracts? Can we publish on linkedin with a link to more materials</li> <li>• Post w/a “please consider joining RATC on linkedin”</li> <li>• Send linked in groups to PSES membership person-to person for folks that are on the linkedin group but not part of PSES</li> <li>• Look for other linkedin groups about Risk for new membership</li> </ul>	Committee
6	<p>Technical committee on Guide 51</p> <ul style="list-style-type: none"> <li>• Ask for feedback, timing from Liz Rankin</li> </ul>	John
7	<p>Software tool discussion:</p> <ul style="list-style-type: none"> <li>• Design Safe, Wiebull...start compiling list</li> </ul>	John
8	<p>Adjournment</p> <p><b>MOTION:</b> Adjournment  <b>MOVED BY:</b> John Allen  <b>SECONDED BY:</b> S. Lawrence</p> <p>Discussion: None.</p> <p><b>VOTE</b>  <b>FOR:</b> All  <b>AGAINST:</b> None  <b>Result:</b> Meeting adjourned at 15:00 ET.</p>	Chair

Please submit any changes or corrections to Daren Slee not later than 31-January-10 for inclusion in the minutes.