



## Minutes – Teleconference – May 2, 2006

Participants: Dan Arnold, Jim Bacher, Henry Benitez, Daniece Carpenter, Ted Freeman, John Freudenberg, Richard Georgerian, Murlin Marks, Mark Montrose, Dan Roman, and Ken Thomas.  
Guest: Mike Sherman (primarily for Communications/Publications discussion)

### VP Report - Conferences

- 2006: Richard Georgerian reported that we are pretty much on schedule. Rich Nute is happy with the submitted papers. The hotel is set up and IEEE has accepted our plans. We have a couple of exhibitor commitments. UL has moved its ITI committee meetings to our hotel. UL is a Platinum sponsor. UL is also continuing the HBSE course just after our conference. Ken will see if UL can put a conference “button” on their website. We should include “Product Compliance” in the conference title. In summary, Richard says, “we are doing good.”
- 2007: Richard is setting up a committee for 2007. We have a treasurer, and are working on the hotel arrangements.
- 2007 International Workshop: Daniece said nothing new has happened with this. Henry said we would need strong interest to pull off such a conference. After some BoD discussion, Taiwan was deemed the most likely location for an East Asia conference. After working out some parameters with Richard G. and Jim, Daniece will contact the chapter chair in Taiwan to determine their interest. John will use the parameters, and talk to CSA about a possible conference in Canada.

### VP Report - Communications

- Mike joined the meeting. Ted reported on the April teleconference with the Transactions for Reliability editors. It turns out that the earliest that our articles can get into the hardcopy Journal will be the December issue. Furthermore, the editors felt that the articles we submitted were not suitable for their publication. They questioned the adequacy of the references, and the style of the articles. The bottom line is that the Transactions for Reliability is not an option for us.
- Henry commented that he was NOT happy with the Reliability Society response. The RS new all along that the papers would NOT be at the quality level of the RS publications. They knew that one of the papers was to be on regulatory matters, not research oriented, so this should NOT have been a surprise. The RS Transactions are already partitioned in Sections, making it easy to have an applications section on Product Safety. This is a real disappointment. Henry and Irv Engelson thought they had an agreement when they left the RS ExCom/AdCom meetings in March.
- We need to find a place to publish. The Newsletter is a possibility, but this won't help us financially. It might be a way to start up a paper submission flow.
- The BoD and Mike Sherman discussed approaches to encouraging a paper submission flow. Jim will write up a summary of the strategy. Mike said that he recommended that we go ahead with the Newsletter, and officially tell the Reliability Society “thanks, but no thanks” for having our articles in their publication. Ted and the rest of the BoD agreed with this.
- Jim reported that he plans for our next Newsletter to be issued in June. We will have to see what adjustments should be made to get some of the Journal articles added. Mike will check this concept out with his authors.
- Jim is getting information about a sales approach for advertisers.

### VP Report - Membership

- Daniece has set up the first chapter chair teleconference for May.

### June Minneapolis BoD Meeting

- Murlin reported that the BoD should have received info about the hotel near the Minneapolis airport. Our meeting will be on Sunday, June 25. On Saturday, there is an IEEE TAB meeting at

a different location that BoD members are welcome to attend. It ends at 3pm. We plan a BoD dinner Saturday evening. Murlin asked BoD members to let him know when they make their arrangements, so that he can prepare the usual spreadsheet summarizing everyone's plans. Our only financial commitment for the hotel is to order a nominal amount of food when we meet in their conference room. We must use their caterer, so having a continental breakfast and box lunch should easily meet the minimum.

#### **VP Report – Technical**

- Murlin reported he was unsuccessful in hooking up with the May TAC chair teleconference, so he was unaware of anything new.

#### **Treasurer's Report**

- Dan Arnold reported that we just went through the spring 2006 forecast. He took out Journal revenue and expense. Dan would welcome any new input for the mid-year report. We do have grant income and the updated conference net. With these adjustments, we came out a little better than before.
- For 2007, we will have to deal with the Significant (sic) changes for the indirect IEEE charge. We must get the budget to breakeven. Numbers of members and the resulting indirect charge are the main financial issues at this stage. Dan said we need a budget committee to "scrub numbers" for submittal. Richard G., Daniece, Mark and Ted volunteered to serve on this committee. What is the right number of PSES members for 2007? What society registration fee should we charge? Dan will follow up with his committee via email.

#### **Brainstorm Priority 1 Items**

- Richard G. said his conferences committee is occupied with setting up and running the forthcoming conference. Richard asked Henry to find BoD members who might be able to look at issues and activities beyond the immediate conferences.
- Henry would like to have implementation drafts from ALL VP's for discussion at the June BoD meeting in Minneapolis.
- Daniece said she is also at "full bandwidth." We need to reach out to key people at different chapters to help with the planning and management tasks that are needed to build a fully functioning IEEE society.
- Action Item: Ted, Dan Roman, John, Ken, and Jim to form a committee to look at webcasting local meetings.
- We also need people to act a liaison to key organizations – we will consider this further at future meetings.

**Next meeting:** Our next teleconference will be on **MONDAY**, June 5 at 4 PM CDT. **NOTE THE CHANGE FROM OUR USUAL DAY!!**

Our next face-to-face meeting will be on Sunday, June 25 in Minneapolis, Minnesota. Please keep Murlin advised of your plans

Adjournment: 3:45 PM PDT.

Murlin Marks  
Secretary