Meeting Report

Date: March 4, 2014   -   Board of Directors Meeting

Committee Members:

Kevin Ravo, Elya Joffe, Dan Roman, Ivan VanDeWege, Thomas Ha, Jan Swart, Daniece Carpenter, Silvia Diaz Monnier, Richard Nute, Paul Wang, Mike Nicholls, Steli Loznen, Juha K Junkkarinen , Stefan Mozar, Bill Bisenius, Grant Schmidbauer, Jack Burns, Mark Maynard, Doug Nix,

Guests: Murlin Marks; Rob Reilly

Participants:

Kevin Ravo, Ivan VanDeWege, Thomas Ha, Jan Swart, Daniece Carpenter, Richard Nute, Mike Nicholls, Juha K Junkkarinen , Bill Bisenius, Grant Schmidbauer,   Mark Maynard

Guests: Murlin Marks; Rob Reilly

Next Meeting*:   (Please refer to the Meeting Schedules page for a full list of scheduled meetings)*
Teleconference: April 1, 2014   2 PM Central US
Face to Face: May 3-4, 2014; San Jose, CA

Meeting called to order at 2:04 PM CT
Adjourned at   3:37 PM CT

Action items from this meeting
Please see the PSES Dashboard for Action Items

Meeting report
Call to Order, Introductions/Opening Remarks

Consent Agenda Motions
- Approval of Agenda - Motion made to accept, no comments or objections ; motion passed
- Secretary's Report – minutes of February 9, 2014 meeting; no comments or objections; motion passed

Past President's Summary
- N&A Committee
  - Candidates for Adcom
  - Candidates for Officers
  - Making progress on candidates
  - If anyone has a potential candidate, please recommend to Elya. This is a great chance to bring in some new blood and fresh eyes.
  - Working on a table at the symposium for the local chapter; also one for society
    - Suggest to talk about how to get involved

  Past President
  Report - March 4, 20
- Report

President Statement
- Reports from VPs were received
  - Reminder to all that we want to circulate status reports before the meeting
- Updates on Dashboard
  - All officers to update their status on the action item
  - All officers to update their contact information on the dashboard
- Strategic Plan Process
  - Next steps – review work from February meeting
  - Kevin sent out summaries of work done in February
  - Will send out again
  - All officers to choose 3 items as top priority
- UBC Course - Product Safety in EECE 380 – Electrical Engineering Design Studio
  - Status = In progress with UBC
  - Want to provide more input on the initial version

Treasurer's Report

- Funding for 2015 budget
- 2015 budget requests from all Vice Presidents
- 2014 funds allocated
  - Need estimates from each Vice President on expected spending.
- Suggested that if you know of a company who might be interested in sponsoring an event or activity at the symposium, please let the committee know

FinCom Report

- Fincom Report
- Group will become more active as development of 2015 budget

VP Reports

VP Technical Services

- iNARTE PSE Certification Committee
  - o Status – Jack was pulled into an emergency meeting and could not participate on the call
- Reorganization of TA per BoD resolution
  - o Concentrating on reorganization of tech committee
    - Circulated handbook and org chart
  - o Updated with organization and role description
  - o Discussed the document and roles
  - o Circulated document for review and will discuss at the next meeting
- Presence and visibility in ISPCE 2013
  - o Status – no report
- 3-5 year TAC/TC plan
  - o Status – no report
- Future Directions Technology Committee
  - o Working on planning phase for overview for a power source for long life

  Safe Mobile Power
  Meeting Notes 02111
  - o Report:
  - o Made presentation to Chicago chapter on symposium for this year, and for the committee for next symposium
- Transportation Electrification Committee
  - o Mike was asked to sit on the committee
  - o IEEE wants to be more involved in this area
  - o Meeting scheduled for next week
  - o Discussed potential role for PSES in committee

VP Communication Services

- Newsletter Content
  - o Working on next newsletter
- Marketing and Publicity
  - o To send e-blast on symposium early bird registration due date via Conference Catalyst for wider coverage
- Global outreach

- o Recruit Stelli as coordinator for outreach to various countries
  - o Recruit members from various countries
  - o Working on definition document
- EMC symposium
  - o Need volunteers for table
- CE Society Magazine
  - o Proposed as complimentary issues for CE members and PSES provides articles –
  - o CE Magazine Editor to perform duties as lead contact- Murlin volunteered
  - o Contacted Stefan on status
    - CE will hold board of governors meeting next week

  Communications 2014-03.docx
- Report:

VP Conferences

- ISPCE 2014 Symposium Publicity and Preparations
  - o Have all of the paper slots full and an EMC workshop
  - o Keynote
    - Have one keynote on 3D printing
    - Second keynote needs confirmation with abstract – wearable technology on Tuesday afternoon
  - o Robotics team from local competition on Tuesday
  - o Awards ceremony
  - o Closing ceremony with prizes
  - o Attempting to make arrangements for the Google car and a Tesla car

VP Member Services

819 members; 2700 members on linkedin – how to convert?
Finalized the email campaigns – have 3 letters – new member; returning member; potential members
- Members
  - o Have a total of 819 membersin the Society
  - o 2700 members are on LinkedIn
  - o Discussion of how to convert LinkedIn members to PSES members?
- Senior Member Initiative/Campaign
  - o Suggested a session at ISPCE?
  - o Also suggested a presentation for use at Chapter meetings
- Chapter Coordination meeting
  - o Telecom scheduled on April 14
- Chapter of the Year Award
  - o Local chapters should send in their applications
- Awards activities
  - o William H Merrill Award
  - o Awards solicitation campaign, 2014
    - Propose awards for
      - Founders – after 10 years in society from a list of people in EMC-TC108

- Rich Georgerian for service
- Dan Roman for newsletter
- Past chapter chairs for an acknowledgment
- Status – will have something by the end of the month
  - Will have an article for the newsletter
- Discussed what funding the Society could provide as financial support

Old/Unfinished Business
- No other old business discussed

New Business
- Open floor for comments
- Rob Reilly presented an overview of meeting in Los Angeles
  - Please contact Rob for any help from a division director view

Summary of Financial Impact of Approved Motions
- No such motions

Action Items (old and new) Review –
- Review items on dashboard and update

Next meetings
- Face to Face (F2F)
  - Location: San Jose, CA
  - Dates:
    - May 3 – ExCom
    - May 4 – BoD
- Teleconference
  - Tuesday, April 1, 2014

Concluding Remarks

Adjournment
- Meeting was adjourned at 3:37 PM CT.

Meeting Schedules

- ➢ Strategic Planning Committee
  - o All VP's are included
  - o Strategic planning meetings will be held the Monday after the February BoD meeting.

- ➢ **2014 Face to Face** meetings
  - o 8-9 Feb, 2014 – Chicago (Venue for 2015 Symposium)
    - ▪ Feb 8 – ExCom meeting
    - ▪ Feb 9 – Board meeting
  - o 3-4 May – Symposium – San Jose
    - ▪ May 3 – ExCom meeting
    - ▪ May 4 – Board meeting
  - o 25-26 Oct. – Long Island
    - ▪ Oct 25 – ExCom meeting
    - ▪ Oct 26 – Board meeting

- ➢ **Monthly teleconference** schedule
  - o Teleconference meetings sent as outlook meeting notice and e-mail
  - o First Tuesday of the month (unless scheduled otherwise)
    - ▪ **2014**
    - ▪ January 7, 2014
    - ▪ February 4 – *teleconference canceled*
    - ▪ March 4
    - ▪ April 1
    - ▪ May 6
    - ▪ June 3
    - ▪ July 1
    - ▪ August 5
    - ▪ September 2
    - ▪ October 7
    - ▪ November 4
    - ▪ December 2
  - o Status reports should be circulated before the meeting
  - o If you cannot attend, please send a report of your activities and update to any action items

Time :
US Time: 3 PM ET   - 2 PM CT   - 1 PM MT   - 12 PM (noon) PT -
Tel Aviv, Israel - 10 PM   - Buenos Aires – 5 PM
Sydney, Australia - - 7 AM (Wednesday)   - Beijing, China – 4 AM (Wednesday)

Please note that the times **may vary** depending on the local adoption of Daylight Savings Time.
ALWAYS check your local time.
Daylight Savings Time   **2014 Schedule**
            Begins – March 9, 2014
            Ends – November 2, 2014
Time for the conference call is based on **US Central time zone. (Austin, Texas)**
Convenient web based planner is at http://www.timeanddate.com/worldclock/meeting.html