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**IEEE Product Safety Engineering Society**

**Board of Directors Meeting**

**Date: October 25, 2015 - Board of Directors Meeting Report**

**Board Members:**

Kevin Ravo, Elya Joffe, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan+ Mozar, Luiz Araujo, Bill Bisenius, Richard Nute, Grant Schmidbauer, Silvia Diaz Monnier, Jack Burns, Steli Loznen, Mariel Acosta Geraldino, Thomas Lanzisero, Bansi Patel, Homi Ahmadi

**Participants**

Kevin Ravo, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan+ Mozar, Luiz Araujo, Mariel Acosta Geraldino,

**Guests:** John Allen; Harry Jones

**Next Meeting***: (Please refer to the Meeting Schedules page for a full list of scheduled meetings)*

Teleconference: 2015 2 PM Central US

* + - November 3
		- December 1

Face to Face: 2015

* Watch for meetings in 2016

Meeting called to order at 2:07 AM CST

Meeting adjourned at 2:37 PM CST

**Meeting Report**

Welcome / Housekeeping and Secretary’s Report

* This will be a single topic call
* We will consider only the projects which might be funded by our 2015 surplus

**President Report**

* Additional spending projects suggested are
	+ Incentives
	+ Advertising
	+ Special awards
	+ PSES Merchandise
* Committee reviewed a list of additional projects

**Treasurer’s Report**

* 2015 Q4 available spending
	+ Has placeholder for $8k in unallocated Operations spending
	+ Have $4.5K of projects spending available for one-time initiatives or special projects
* Committee members: Dan, Kevin, Stefan, Mariel, Daniece
* Funds must be spent in 2015
* Many ideas were put forth through the Board, and some were not suitable to be completed in 2015. Some of the projects should be further developed by the appropriate committee for 2016
* Motion: made by Dan Arnold, seconded by Daniece Carpenter
* Motion: 
* Discussion of the special incentives for newsletter authors was held
* A quorum was not reached, but all attendees supported the motion.
* The results from these projects should be reviewed at the next opportunity
* An email will be sent to all BoD members, and an electronic vote taken.

**Old Business**

* No Old business

**New Business**

* No New business

**Meeting Schedules**

* **2015 Face to Face** meetings
	+ March 15, 2015 – Virtual
	+ May 16 / 17, 2015 – Chicago (with ISPCE)
	+ October 24 / 25, 2015 – San Jose
	+ 2016 meetings – See below
* **Monthly teleconference** schedule
	+ Teleconference meetings sent as outlook meeting notice and e-mail
	+ First Tuesday of the month (unless scheduled otherwise)
		- **2015**
		- January 6, 2014
		- February 3
		- March 3 – canceled
		- April 7
		- May 5 - cancelled
		- June 2 - cancelled
		- July 7
		- August – Summer Break
		- September 1
		- October 6 - cancelled
		- November 3
		- December 1
	+ Please send a report of your activities and update to any action items for circulation before the meeting.

**Time :**

*US Time: 3 PM ET - 2 PM CT - 1 PM MT - 12 PM (noon) PT -*

*Tel Aviv, Israel - 10 PM -  Buenos Aires – 5 PM*

*Sydney, Australia - - 7 AM ( Wednesday ) - Beijing, China – 4 AM (Wednesday)*

**Please note** that the times **may vary** depending on the local adoption of Daylight Savings Time. ***ALWAYS*** check your local time.

Daylight Savings Time around the world - <http://www.timeanddate.com/time/dst/2015.html>

***2015 Schedule for US Daylight Savings***

*Begins – March 8, 2015*

*Ends – November 1, 2015*

Time for the conference call is based on **US Central time zone. (Austin, Texas)**

Convenient web based planner is at <http://www.timeanddate.com/worldclock/meeting.html>

**2016**

**2016 IEEE PSES BOD Meeting Schedule & Locations**:

* WebEx meetings are scheduled for 1st Tuesday each month, just like 2015
* F2F means “face to face”
* One F2F, and one or two WebCons substituting for F2F meetings, during 2016
	+ January 5, WebEx
	+ February 20-21, WebCon Feb 20-21
	+ March 1, WebEx
	+ April 5, WebEx
	+ May 14 & 15, F2F, Anaheim, CA (ISPCE 2016 location)
	+ June 7 – no meeting
	+ July 12, WebEx (changed to 2nd Tuesday because of July 4th holiday)
	+ August 2, WebEx (decision on August meeting will be made at July meeting)
	+ September 6, WebEx
	+ October 15 & 16, Location TBD
	+ November – no meeting
	+ December 6, WebEx