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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society**  | pseslogo_medium |

**Meeting Report**

**September 5, 2017**

**Committee Members:**

John Allen, Kevin Ravo, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Stefan Mozar, Mariel Acosta Geraldino, Silvia Diaz Monnier, Steli Loznen, Thomas Lanzisero, Bansi Patel, Grant Schmidbauer, Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Jeff Pasternak

**Participants**

John Allen, Kevin Ravo, Mark Maynard, Dan Arnold, Daniece Carpenter, Mike Nicholls, Mariel Acosta Geraldino, Bansi Patel, Harry Jones, Ken Kapur, Steve Brody, Fabio Furlan, Don Gies, Jeff Pasternak

**Guests:**

None

Call to order 2:07 pm

Adjourn 3:21 pm

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 **Welcome**

* No items to added to the agenda
* Approval of Agenda – so moved and motion passed

 **Housekeeping and Secretary's Report**

* Approval of previous Meeting Report – so moved and motion passed

 **Working item Topics**

* Action item review
	+ Assigned Ken Kapur an action item to finalize a draft of the Compliance 101 & 201
	+ Standards Committee assigned to Steli Loznen
	+ Action item to gather bios for senior member elevation – Tom Lanzisero and Harry Jones to help
	+ New member quarterly call – Fabio Furlan, Don Gies, Jeff Pasternak to make arrangements and hold the call
	+ Article research – Fabio Furlan, Don Gies, Jeff Pasternak, Harry Jones
* Society and Council review plan
	+ SCRC Process \_\_\_\_\_\_\_\_\_
* Discussed development of summary for review
	+ The current Strategic plan may be utilized for the plan of activities
	+ Show both successes and failures
	+ Section responsibilities from table of contents

1-4 - John Allen

5 – Stefan Mozar

6 - Mike Nicholls

7, 8 – Silvia Diaz Monnier

9 - Mariel Acosta Geraldino

10 - Dan Arnold

11,12,13 – John Allen, Kevin Ravo

14 – John will lead all Board members

 **Past President's Report**

* Elections
	+ Elections in progress for the new Members at Large for the Board of Governors
		- Please be sure to vote and encourage others to do so.
		- NOTE - I don't see anything about the elections or candidates or even a link to the election site on the Web Page...  We should have had this up already!
	+ Also IEEE elections are taking place as well - don't forget to vote for those!

 **Treasurer's Report**

* Society financials for July fairly unchanged
	+ Expect accruals for conferences to come in and produce a 24K net
* 2018 budget submitted
* Special projects budget locked
* Treasurer’s Report: \_\_\_\_\_\_\_\_

 **VP Technical Activities**

* Technical Activities Report \_\_\_

 **VP Communications**

* Newsletter
	+ Conversion of Symposium papers to articles is moving ahead
* Marketing
	+ Some meetings held with the social editors
* Link to voting for PSES Balloting
* Communications Report: \_\_\_\_\_\_

 **VP Conferences:** Stefan

* Top 1-3 items
* Update SPCE – Boston
	+ For an update on SPCE 2017 Boston, with Grant’s role as TPC chair, Grant gives the following report:
	+ We have extended the CFP (again), to Sept. 15
		- This was 2nd extension and will be the last
		- We must now fill the program within 2 weeks)
	+ We have secured the keynote, Prof. Nancy Levenson (MIT), with an Abstract: Building Safety (and Security) into Your Products
	+ The TP is starting to fill in nicely, we have 21 presentations submitted, and I have heard there are a few more to come.
	+ We have a target of approx. 35 to fill 3 rooms over 2 days, so still need some support from BoG’s to reach out to their networks and find a few more speakers
	+ If we don’t get to 35, we will integrate a little more time for networking and visiting the exhibits, so it is not all bad
* Conference call on SPCE will be tomorrow
* Taiwan planning is progressing with more papers than last year
* Conferences Report: \_\_\_\_\_\_\_\_\_

 **VP Member Services**

* New members initiative
	+ Slide deck draft – review and send any comments to Mariel
		- Welcome \_\_\_\_\_
	+ Have a quarterly call with the new members – Fabio, Don, Jeff will take over
* Senior member elevation has been successful with several new Senior members
* IEEE storage is ready
* Chapters Report: \_\_\_\_\_\_\_\_\_
* Member Services Report: \_\_\_\_\_\_\_\_\_

 **LIAISON Reports**

* Liaison with iNARTE – Mark Maynard
* No further Reports

 **Old Business**

* No old business

 **New Business**

* Open Floor for comments from attendees (any telecom attendee)
* No further new business

 **Next Meetings**

*All Day Board Meetings - 2017*

* 2017 Symposium – May 7, 2017
* Fall meeting - Nov 8, 2017 – Boston conference

*Monthly Web Conferences*

**2017** - First Tuesday of each month – 2:00 PM Central US time

* January 3 – no meeting
* February 7
* March 7
* April 4
* May 2 - Cancelled
* June 6
* July 11 (*July 4 is a US holiday*)
* August – *Summer Break*
* September 5 - BoG
* October 3 - ExCom
* November 7 - BoG
* December 5 - ExCom

***Reminder – USA Daylight Saving Time ends on November 5***

 **Concluding Remarks**

 **Adjourn**