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| **IEEE_MBblue** | **IEEE Product Safety Engineering Society** | pseslogo_medium |

**Meeting Report - BoG**

**December 2, 2019**

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**Board of Governors Members:**

John Allen, Stefan Mozar, Murlin Marks, Daniece Carpenter, Mike Nicholls, Steli Loznen, Ken Kapur, Wen-Chung Kao, Fabio Furlan, Don Gies, Jeff Pasternak, Lei Wang, Michael Anderson, Daren Slee, Bansi Patel, V. Jayaprakasan, Catherine Pell, Kim Fung (KF) Tsang

**Participants:**

John Allen, Daniece Carpenter, Mike Nicholls, Ken Kapur, Fabio Furlan, Don Gies, Bansi Patel,

**Guests::**

Silvia Diaz Monnier

Guests:

Silvia Diaz Monnier

Call to order \_5:05\_\_\_\_\_ pm Central USA time

Adjourn \_6:06\_\_\_\_\_ pm Central USA time

**Welcome**:

* No items to add to the agenda
  + Approval of Agenda –
    - Motion made and passed

**Housekeeping and Secretary's Report**:

* General
* Previous Meeting Report has not been completed. It will be circulated shortly.

**Working item Topics**:

* BoG Election
  + Election arrangements are in process

**Past President's Report**:

* No report

**President-Elect's Report**:

* No report

**Treasurer's Report:**

* All expenses should be submitted by the end of 2019
* Planning for 2020 and 2021 should be started now
* Treasurer’s Report: \_\_\_\_\_\_\_\_\_\_\_

**VP Member Services:**

* Chapter chair meeting in Austin went well
  + Discussed some concerns and ideas which help all chapters
  + Reviewed Corporate Connections program
* Membership is growing slowly
  + Global outreach – promotion in India for student membership and with VIT
* Comment that we should contact the current members more than at chapter level
* Much interest at TAB in the Virtual Chapter
* Contact with student orgs to introduce PSES
* Workforce Development
  + Foresee a possible gap when the current workforce leaves or retires
  + Propose a group, who invited PSES, to investigate the situation with development to address the findings
  + No financial cost at this time
* Member Services Report: \_\_\_\_\_\_\_\_\_\_\_

**VP Technical Activities :**

* No updates since November Report
* Distinguished Lecturer Program
  + Program will begin January 1 with 2 DLs
* Mentoring Program
  + Program documents forwarded to BoG for review
* Medical Devices TA
  + Activation completed with new Chair
* Newsletter articles
  + All active TCs are requested to submit at least one article per quarter
  + Technical Activities Report: \_\_\_\_\_\_\_\_\_\_\_\_\_

**VP Communications:**

* Newsletter
  + Not enough content for 3rd quarter so will combine with 4th quarter
* Election
  + Voting will begin Dec 13
  + 6 candidates are listed
* Communications Report: \_\_\_\_\_\_\_\_\_\_\_

**VP Conferences:**

* No Report

**LIAISON Reports**

* Any Reports?
* Discussed various opportunities
* IEEE is looking at creating a software safety standard

**Old Business**

* Meeting time and date for 2019: \_\_\_\_\_\_\_
  + Monthly meeting for BoG

**New Business**

* January meeting to be a strategy meeting on the leadership for PSES
  + Scheduled for Jan 7, 2020 at 9 AM Central USA time
  + John to confirm TAB meetings for 2020
* Meetings in 2020 announcement

**Concluding Remarks**

**Adjourn**

6:06 pm

**Face to Face Meetings**

*All Day Board Meetings - 2019*

* 2019 Symposium (May 6,7,8) – May 5, 2019
* Fall meeting - Fall conference – Austin, Texas – Nov. 10, 2019

*Monthly Web Conferences*

**2019** - First Monday of each month – ***Time varies*** - Central US time

2019 Web Conferences

* January 7
* February 4
* March 4
* April 1
* May 6 (cancelled)
* June 3
* July 1
* August 5
* September 9
* October 7
* November 4
* December 2

2020 Web Conferences

* January 7 – 9 AM

***Reminder – USA Daylight Saving Time BEGINS on March 10, and ENDS on Nov. 3, 2019***